

Request for Applications #EPA-HQ-OPP-2016-001
Pesticide Safety Education Funds Management Program

Questions and Answers for potential applicants:

1. Q: Do applicants have to submit, as part of the application, subaward agreements that are already in place with Pesticide Safety Education Programs?

A: No, subawards do not have to be in place when applications are submitted. Rather, applicants need to explain how they would develop and implement a subaward program. Section I. Funding Opportunity Description, B. Scope of Work, says that applicants must explain how they will develop and implement an effective subaward program. Section IV. Application and Submission Information, C. Content of Application Package Submission, Narrative Proposal, says that applicants must explain the criteria and process for identifying and selecting subrecipients and the method or approach used to determine allocations for each subaward.

If you are considering granting a subaward, acquiring contract services or funding partnerships to an organization to assist in developing and implementing the entire project, please refer to the "Contracts and Subawards" clause in the additional provisions linked to Section IV.E. Additional Provisions for Applicants Incorporated into the Solicitation.

2. Q: According to the RFA, subawards cannot pay for training workshop expenses. Does this include expenses such as rent for a conference room or for audio-visual equipment?

A: Logistical expenses for training workshops such as facility rental, audio visual, and light refreshments (i.e., coffee, snacks) for trainees and instructors are allowable. Participant support costs such as stipends, travel assistance or other payments to or on behalf of trainees are not allowable.