

# ACQUIRING SUPERFUND ANALYTICAL SERVICES IN EPA REGION 6 - Agenda

- **(8:30 am) Introduction & Welcome – Raymond Flores**
- **(8:45 am) Scheduling - Christy Warren**
  - **FASTAC Decision Tree**
    - Determination of where samples will be analyzed
  - **Region 6 Houston Laboratory**
    - **Projection Form**
    - **Analytical Services**
    - **Capabilities**
      - Methods/Matrices/CRQLs
    - **How To Request Laboratory Sample Analyses**
      - Laboratory Sample Analysis Request Form
  - **Final Analytical Reports**
    - **Hardcopy**
    - **Electronic Deliverables (EDD Formats)**
- **(10:00 am) 15 minute break**
- **(10:15 am) Scheduling – Myra Perez**
  - **CLP Scheduling**
    - Lead times for analytical requests,
    - information required on the Laboratory Sample Analysis Request form
  - **Sampling** – Reoccurring sampling problems, how it affects your data
- **(11:45 am) lunch break**
- **(12:45 pm) CLP Analytical Services – Raymond Flores**
  - **Routine Analytical Services (RAS) – SOM2.3, ISM2.3**
  - **High Resolution Superfund Methods (HRSM01.2) – DLM02.2, CBC01.2**
    - NEW: Firm fixed price contracts
  - **Modified Analyses (MA's)**
    - Contaminants of Concern – pick your poison
  - **Validated Reports/Archival - One Drive**
    - Hardcopy & Electronic – where's my data?
- **(2:00 pm) Sampling Issues – Myra Perez**
  - **Discrepancies** – Is there a cost impact?
  - **TR/COC inconsistencies** – Discussion of most common problems
  - **SCRIBE** - Choose the CLP template
  - **ROC's** – Records of Communication
- **(2:50 pm) Review and Questions – Raymond Flores**
- **(3:00 pm) End**