Sustainable Management Action Plan Worksheet

*Instructions:*

* *List your top three priority management areas – these should be drawn from the self-assessment activity.*
* *List the improvement actions that you will undertake to address the priority management areas – you should have at least one action for each priority management area (actions may address multiple management areas).*
* *Fill out the details in the table below for each improvement action separately (i.e., one table per action).*

## Priority Management Areas:



|  |  |
| --- | --- |
| **Improvement Action:** | |
| **Description:**   * Action * Management Area(s) addressed * Objective(s) |  |
| **Timeline:**   * Start date * Milestones * Target completion date |  |
| **Responsible Party (or Parties):** |  |
| **Relevant Resources (on-hand or needed):** |  |
| **Challenges to Address:** |  |
| **Review Process:**   * Performance indicators or measures * Status reports and updates frequency/cycle |  |
| **Other Notes:** |  |