

THIRD-PARTY REFERENCE FORM:

Individual Leadership Award

*U.S. EPA has partnered with the Center for Climate and Energy Solutions (C2ES) and The Climate Registry to incentivize, recognize, and highlight actions that go beyond business as usual in the management and reduction of GHG emissions both in internal operations and throughout the supply chain.*

Individual Leadership Award

Recognizes individuals exemplifying extraordinary leadership in leading their organizations’ response to climate change and through engagement of their peers and partners.

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| **Instructions**: Applicants for the Individual Leadership Award must present at least two (2) third-party reference forms to accompany their application, submitted by the application deadline, COB on September 26, 2016 emailing completed form directly to applications@climateleadershipawards.org. * At least two (2) third-party reference forms are REQUIRED
	+ At least one reference should be provided from an individual within the applicant’s employer organization (preferably from a different business group/unit, department or division).
	+ At least one reference should be provided from an external partner/membership organization.
* For further clarification on Individual Leadership Award eligibility and criteria, go to [EPA’s Individual Leadership criteria page](https://www.epa.gov/climateleadership/climate-leadership-award-individual-leadership).
* For further details on the Climate Leadership Awards program, standard criteria, application & review process, go to [EPA’s Frequent Questions page](https://www.epa.gov/climateleadership/climate-leadership-awards-frequent-questions).
* Please direct any questions to U.S. EPA and its partners at questions@climateleadershipawards.org.
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DEADLINE to submit completed third-party reference forms is **September 26, 2016.**

**This Reference Form Accompanies:**

Applicant’s Name

Applicant’s Employer

Section 1: About the Reference Provider

This section is directed at the reference provider for background and context of the relationship between provider and Individual Leadership Award applicant.

Full Name

Employer

Title

Work Phone       E-mail Address:

Work Address

1. Please describe the nature of the operations and/or mission of the Reference Organization. *Max character count: 850*

1. Please describe the nature of the Reference Organization’s relationship with Applicant, including information on whether Applicant is a member, employs an individual serving on Reference Organization’s Board of Directors, providing funding/sponsorship to Reference Organization, etc. *Max character count: 1,500*

Section 2: About the Applicant

In answering the questions in this form, please consider the following attributes the individual leadership awards applicants will be evaluated on:

* Innovation, strategic management, and thought leadership in addressing climate change (mitigation and/or adaptation).
* Key climate initiatives led by the applicant, and subsequent goals, benchmarks and plans for measuring success implemented by applicant.
* Quality of engagement with non-profit partners, government organizations, and/or other non-advocacy collaborations.
* Quality of collaboration with peers to develop best practices, influence behavior change, establish standards, and engage in public education.
* Education and training of internal staff and management, as well as external stakeholders, partners, and suppliers.
1. Please describe up to 3 projects, programs, events or activities in which you and Applicant have worked closely together and the nature role Applicant played in that collaboration. *Max character count: 2,500*

1. If you are employed by the same organization as the Applicant, please describe how the Applicant's leadership has impacted you and other colleagues within the organization. *Max character count: 2,000*

1. Has the Applicant won any related climate change, energy, sustainability or environmentally focused awards issued by Reference Organization? If so, please describe the nature of the award and the reasoning for the award being given to Applicant. *Max character count: 2,000*

1. Why should the Applicant be presented with the Individual Leadership Award? *Max character count: 4,000*

1. Please provide any additional commentary that should be considered as part of this submission. *Max character count: 4,000*