Increasing Resources to your Community

Facilitated by
Michelle Loosli, Director
Office of Minority Health Resource Center
A nationwide service of the HHS Office of Minority Health
Office of Minority Health Resource Center

Dedicated to improving the health of racial and ethnic minority populations.

The Office of Minority Health Resource Center is a one-stop portal for minority health literature, research and referrals for consumers, community organizations and health professionals. As the nation's largest repository of information on health issues specific to African Americans, American Indians and Alaska Natives, Asian Americans, Hispanics, Native Hawaiians and Pacific Islanders, the Resource Center offers a variety of information resources, from access to online document collections to database searches to customized responses to requests for information and assistance.
Overview

• Participating in the federal procurement process
• Finding funding opportunities (grants.gov and others)
• Critical elements of proposals
• Strategies to successfully compete in federal procurements
# Common Acronyms

<table>
<thead>
<tr>
<th>FOA</th>
<th>Funding Opportunity Announcement</th>
<th>NAICS</th>
<th>North American Industry Classification System</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFA</td>
<td>Request for Applications</td>
<td>CBO</td>
<td>Community-Based Organization</td>
</tr>
<tr>
<td>RFQ</td>
<td>Request for Quotations</td>
<td>FBO</td>
<td>Faith-Based Organization</td>
</tr>
<tr>
<td>RFP</td>
<td>Request for Proposal</td>
<td>MOU</td>
<td>Memorandum of</td>
</tr>
<tr>
<td>EIN</td>
<td>Employer Identification Number</td>
<td>SAM</td>
<td>System for Award Management</td>
</tr>
<tr>
<td>TIN</td>
<td>Taxpayer Identification Number</td>
<td>AOR</td>
<td>Authorized Organizational Representative</td>
</tr>
<tr>
<td>DUNS</td>
<td>Dun and Bradstreet (D&amp;B) Data Universal Number System</td>
<td>E-Biz POC</td>
<td>E-Biz Point of Contact</td>
</tr>
</tbody>
</table>
### Types of Federal Funding

<table>
<thead>
<tr>
<th>Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Grants</strong></td>
<td>are given to organizations for stated purposes or activities to be carried out without substantial sponsor involvement.</td>
</tr>
<tr>
<td><strong>Cooperative agreements</strong></td>
<td>provide assistance and establish relationships between organizations and the sponsors, in which both parties pursue stated purposes or activities. Substantial sponsor involvement is expected.</td>
</tr>
<tr>
<td><strong>Contracts</strong></td>
<td>are purchase arrangements where a government agency &quot;buys&quot; goods or services from an organization or an individual to fulfill the agency's responsibilities.</td>
</tr>
<tr>
<td><strong>Block Grants</strong></td>
<td>are flexible programs that provides communities with resources to address a wide range of unique community development needs</td>
</tr>
</tbody>
</table>
Participating in the Federal Procurement Process

Part One
Basics to Register

• **EIN/TIN**

Used for federal tax reports/obtained from IRS

[Link to IRS website for EIN/TIN registration](http://www.irs.gov/Businesses/Small-Businesses-&-Self-Employed/Apply-for-an-Employer-Identification-Number-(EIN)-Online)
DUNS Number

https://iupdate.dnb.com/
Register at SAM

Organizations must:

- Register in the System for Award Management: [www.sam.gov](http://www.sam.gov)
- Allow 5 business days for the registration to be processed
- Designate various Points of Contact

After receiving your registration you’ll need to wait one day before you can go on grants.gov.

Helpful video: [https://www.youtube.com/watch?v=IuFGM9H0gPI](https://www.youtube.com/watch?v=IuFGM9H0gPI)
## NAICS

[https://www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012](https://www.census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012)

<table>
<thead>
<tr>
<th>62</th>
<th>Health Care and Social Assistance</th>
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<tbody>
<tr>
<td></td>
<td>624 Social Assistance</td>
</tr>
<tr>
<td>624</td>
<td>Individual and Family Services</td>
</tr>
<tr>
<td>6241</td>
<td>Child and Youth Services</td>
</tr>
<tr>
<td>62411</td>
<td>Child and Youth Services</td>
</tr>
<tr>
<td>62412</td>
<td>Services for the Elderly and Persons with Disabilities</td>
</tr>
<tr>
<td>62419</td>
<td>Other Individual and Family Services</td>
</tr>
<tr>
<td>6242</td>
<td>Community Food and Housing, and Emergency and Other Relief Services</td>
</tr>
<tr>
<td>62421</td>
<td>Community Food Services</td>
</tr>
<tr>
<td>624210</td>
<td>Community Food Services</td>
</tr>
<tr>
<td>62422</td>
<td>Community Housing Services</td>
</tr>
<tr>
<td>624220</td>
<td>Community Housing Services</td>
</tr>
</tbody>
</table>
Register at Grants.gov
Key Points from Part One

• Register **NOW** with all federal contractor systems
  • SAM.gov
  • grants.gov
• Review your AORs or POCs and password/questions
  • Save in a safe place all AORs or POCs and passwords/questions
• Review your NAICS, include ALL applicable NAICS
• Watch the videos; call the help lines
• You can do this yourself –don’t hire outside help
Finding Federal Funding Opportunities
(grants.gov and other important sites)
Part Two
Learn about Grants.gov

A Short Summary of Federal Grants

What is a grant? A grant is a way the government funds your ideas and projects to provide public services and stimulate the economy. Grants support critical recovery initiatives, innovative research, and many other programs listed in the Catalog of Federal Domestic Assistance (CFDA).

A grant is one of many different forms of federal financial assistance. Federal financial assistance is a broad term to refer to the various ways the U.S. government redistributes resources to eligible recipients. On Grants.gov you will find grant and cooperative agreement opportunities from federal agencies that award grants.

The Grant Lifecycle

The grant process follows a linear lifecycle that includes creating the funding opportunity, applying, making award decisions, and successfully implementing the award. Check out the Grant Lifecycle page to find out what the applicant and the grant-making agency do in the lifecycle.

The specific actions along the lifecycle are grouped into three main phases. Each of the three phases has its own page that provides a more detailed look at the process:

1. Pre-Award Phase - Funding Opportunities and Application Review
2. Award Phase - Award Decisions and Notifications
3. Post Award Phase - Implementation, Reporting, and Closeout
Grants.gov

About Grants.gov
Grants.gov is your place to FIND and APPLY for federal grants. The United States Department of Health and Human Services is proud to be the managing partner for Grants.gov.

Find Open Grant Opportunities

Grants.gov Updates

- Grants.gov Calendar
  Check out our calendar to get the latest updates about our upcoming releases, maintenance, and outages.

- Grants.gov Scheduled Maintenance:
  April 16-18, 2016

- Grants.gov Notices
  For more information on upcoming changes with user impacts, please visit the Grants.gov notices page for the latest information.

- Grants.gov Releases
  For information about recent changes and enhancements to Grants.gov, review the latest release notes.
Search Grants.gov
### Search Closed Opportunities

**SEARCH GRANTS**

**BASIC SEARCH CRITERIA:**
- **Keyword(s):** nutrition

**OPPORTUNITY STATUS:**
- Posted (153)
- Closed (134)
- Archived (1,824)

**FUNDING INSTRUMENT TYPE:**
- All Funding Instruments
- Cooperative Agreement (211)
- Grant (77)
- Other (14)
- Procurement Contract (2)

**ELIGIBILITY:**
- All Eligibilities
  - City or township governments (31)
  - County governments (31)
  - For profit organizations other than small businesses (34)

**CATEGORY:**
- All Categories
  - Agriculture (39)
  - Business and Commerce (2)
  - Community Development (13)
  - Consumer Protection (5)

**AGENCY:**
- All Agencies
  - All Agency for International Development

**SORT BY:** Relevance (Descending)

**DATE RANGE:** All Available

**1 - 25 OF 287 MATCHING RESULTS:**

<table>
<thead>
<tr>
<th>Funding Opportunity Number</th>
<th>Opportunity Title</th>
<th>Agency</th>
<th>Posted Date</th>
<th>Close Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>HHS-2011-OAA-NU-1117</td>
<td>National Resource Center on Nutrition and Aging</td>
<td>Administration on Aging</td>
<td>07/05/2011</td>
<td>08/17/2011</td>
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<tr>
<td>RFA-603-16-000004</td>
<td>USAID Growth Through Nutrition Activity</td>
<td>Ethiopia USAID-Addis Ababa</td>
<td>02/04/2010</td>
<td>03/21/2016</td>
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<tr>
<td>PA-13-100</td>
<td>School Nutrition and Physical Activity Policies, Obesogenic Behaviors and Weight Outcomes (RO1)</td>
<td>National Institutes of Health</td>
<td>02/01/2013</td>
<td>06/07/2016</td>
</tr>
<tr>
<td>PA-13-099</td>
<td>School Nutrition and Physical Activity Policies, Obesogenic Behaviors and Weight Outcomes (RO3)</td>
<td>National Institutes of Health</td>
<td>02/01/2013</td>
<td>06/07/2016</td>
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<tr>
<td>PA-13-098</td>
<td>School Nutrition and Physical Activity Policies, Obesogenic Behaviors, and Weight Outcomes (R21)</td>
<td>National Institutes of Health</td>
<td>02/01/2013</td>
<td>06/07/2016</td>
</tr>
<tr>
<td>USAID-GUATEMALA-520-11-000004</td>
<td>Community Nutrition and Health Care Project</td>
<td>Guatemala USAID-Guatemala City</td>
<td>11/02/2011</td>
<td>01/04/2012</td>
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<tr>
<td>PAR-13-375</td>
<td>Nutrigenetics and Nutrigenomics Approaches for Nutrition Research (R01)</td>
<td>National Institutes of Health</td>
<td>10/18/2013</td>
<td>03/22/2016</td>
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<tr>
<td>PA-13-361</td>
<td>Nutrition and Alcohol-Related Health Outcomes (R21)</td>
<td>National Institutes of Health</td>
<td>09/23/2013</td>
<td>01/07/2017</td>
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<tr>
<td>PA-13-359</td>
<td>Nutrition and Alcohol-Related Health Outcomes (R01)</td>
<td>National Institutes of Health</td>
<td>09/23/2013</td>
<td>06/07/2017</td>
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<tr>
<td>PA-13-360</td>
<td>Nutrition and Alcohol-Related Health Outcomes (R03)</td>
<td>National Institutes of Health</td>
<td>09/23/2013</td>
<td>01/07/2017</td>
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<tr>
<td>HAITI-521-12-00050</td>
<td>NUTRITION SECURITY PROGRAM IN HAITI</td>
<td>Haiti USAID-Port Au Prince</td>
<td>10/22/2012</td>
<td>11/20/2012</td>
</tr>
<tr>
<td>CDC-RFA-DP12-1215050CONTFFH16</td>
<td>PPFW 2016 National Early Child Care Collaboratives - Early Care and Education Statewide Collaboratives to Improve Nutrition, Breastfeeding Support, Physical Activity and Screen Time Practices for Obesity</td>
<td>Centers for Disease Control and Prevention</td>
<td>02/20/2016</td>
<td>04/21/2016</td>
</tr>
</tbody>
</table>
Search City or Township Opportunities
Grant Opportunity - Synopsis

The synopsis for this grant opportunity is detailed below, following this paragraph. This synopsis contains all of the updates to this document that have been posted as of 1/18/2016. If updates have been made to the opportunity synopsis, update information is provided below the synopsis.

If you would like to receive notifications of changes to the grant opportunity click send me change notification emails. The only thing you need to provide for this service is your email address. No other information is requested.

Any inconsistency between the original printed document and the disk or electronic document shall be resolved by giving precedence to the printed document.

**General Information**

- **Document Type:** Grants Notice
- **Funding Opportunity Number:** CMS-IP1-17-001
- **Funding Opportunity Title:** Accountable Health Communities
- **Opportunity Category:** Discretionary
- **Funding Instrument Type:** Cooperative Agreement
- **Category of Funding Activity:** Health
- **Expected Number of Awards:** 44
- **CFDA Number(s):** 93.650 - Accountable Health Communities
- **Cost Sharing or Matching Requirement:** No
- **Posted Date:** Jan 05, 2016
- **Last Updated Date:** Mar 04, 2016
- **Original Closing Date for Applications:** Mar 31, 2016 No Explanation
- **Current Closing Date for Applications:** May 18, 2016 No Explanation
- **Archive Date:** Jun 17, 2016
- **Estimated Total Program Funding:** $13,104,000
- **Award Ceiling:** $4,510,000
- **Award Floor:** $1,000,000
Grant Opportunity – Synopsis (con’t)

VIEW GRANT OPPORTUNITY
CMS-1P1-17-001
Accountable Health Communities
Department of Health and Human Services
Centers for Medicare & Medicaid Services

SYNOPSIS  VERSION HISTORY  RELATED DOCUMENTS  PACKAGE

The synopsis for this grant opportunity is detailed below, following this paragraph. This synopsis contains all of the updates to this document that have been posted as of 1/5/2016. If updates have been made to the opportunity synopsis, update information is provided below the synopsis.

Eligibility

Eligible Applicants: Native American tribal governments (Federally recognized)
Nonprofit tax-exempt organizations other than educational institutions
Private institutions of higher education
County governments
City or township governments
Public and state controlled institutions of higher education
Nonprofits that do not have a 501(c)(3) status with IRS, other than institutions of higher education

Additional information on Eligibility:

Additional Information

Agency Name: Centers for Medicare & Medicaid Services
Description: The Accountable Health Communities model, as authorized under section 3021 of the Affordable Care Act (ACA), provides funding opportunities to community-based organizations, healthcare provider practices, hospitals and health systems, Institutions of higher education, local government entities, tribal organizations and for-profit and non-profit local and national entities for the purpose of testing whether systematically identifying the health-related social needs of community-dwelling Medicare and Medicaid beneficiaries, and addressing their identified needs impacts those beneficiaries’ health care costs and their inpatient and outpatient utilization of health care services.

Link to Additional Information: Accountable Health Communities
Contact Information: If you have difficulty accessing the full announcement electronically, please contact:
Grants.gov/Contact Center Phone Number: 1-800-518-4725 Hours of operation are 24 hours a day, 7 days a week. The contact center is closed on federal holidays.
support@grants.gov
Grants.gov Customer Support

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OMH RESOURCE CENTER
Grants Opportunity – Version History

VIEW GRANT OPPORTUNITY

CMS-1P1-17-001
Accountable Health Communities
Department of Health and Human Services
Centers for Medicare & Medicaid Services

SYNOPSIS  VERSION HISTORY  RELATED DOCUMENTS  PACKAGE

Synopsis Version History
The following files represent the modifications to this synopsis with the changes noted within the documents. The list of files is arranged from newest to oldest with the newest file representing the current synopsis. Changed sections from the previous document are shown in a light grey background.

<table>
<thead>
<tr>
<th>Synopsis Version Name</th>
<th>Modification Description</th>
<th>Date Modified</th>
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<tbody>
<tr>
<td>Current Version</td>
<td></td>
<td>Mar 04, 2018</td>
</tr>
<tr>
<td>Original Version</td>
<td></td>
<td>Jan 05, 2018</td>
</tr>
</tbody>
</table>
Grants Opportunity – Related Documents

Click on the following file link(s) to download the related document(s):

<table>
<thead>
<tr>
<th>File Description</th>
<th>File Name</th>
<th>Last Updated Date/Time</th>
<th>File Size</th>
</tr>
</thead>
<tbody>
<tr>
<td>Folder: Full Announcement - 1</td>
<td>CMS-1P1-17-001-Full Announcement - 1.zip</td>
<td>Jan 05, 2016 10:19:48 AM EST</td>
<td>996.0 KB</td>
</tr>
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<td>Accountable Health Communities (AHC)</td>
<td>ahc foa final.pdf</td>
<td>Jan 05, 2016 10:19:48 AM EST</td>
<td>1.0 MB</td>
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</tbody>
</table>
Grants Opportunity - Package

Opportunity Title: Secondary Analyses of Data on Early Care and Education
Offering Agency: Administration for Children and Families - OPRE
CFDA Number: 93.575
CFDA Description: Child Care and Development Block Grant
Opportunity Number: HHS-2015-ACF-OPRE-YB-1009
Competition ID: HHS-2015-ACF-OPRE-YB-1009
Opportunity Open Date: 04/30/2015
Opportunity Close Date: 06/29/2015
Agency Contact: Ivelisse Martinez-Beck
ivelisse.martinezbeck@acf.hhs.gov

This opportunity is only open to organizations, applicants who are submitting grant applications on behalf of a company, state, local or tribal government, academia, or other type of organization.

Application Filing Name: 

---

OMH RESOURCE CENTER
## Grants Opportunity – Package

### Select Forms to Complete

#### Mandatory

- Application for Federal Assistance (SF-424)
- Grants.gov Lobbying Form
- Other Attachments Form
- Budget Information for Non-Construction Programs (SF-424A)
- Assurances for Non-Construction Programs (SF-424B)
- Project/Performance Site Location(s)
- Project Narrative Attachment Form

#### Optional

- Protection of Human Subjects
- Key Contacts
- Disclosure of Lobbying Activities (SF-LLL)
Additional Federal Funding Opportunities Sites

Grants.gov is a key repository

- FedBizOpps.gov, Business.usa.gov
- Agency Websites - SBA
- State Websites
- Subscribe to Newsletters
Specific Agency Forecasts

- **HHS Grants Forecast:**
  [https://forecast.grantsolutions.gov/index.cfm](https://forecast.grantsolutions.gov/index.cfm)

- **DOL/ETA: Upcoming ETA Funding Competitive Opportunities (updated monthly):**
  [https://www.doleta.gov/grants/pdf/ETA_Funding_Opportunities.pdf](https://www.doleta.gov/grants/pdf/ETA_Funding_Opportunities.pdf)

- **EPA Grant Competition Forecast for Calendar Year 2016:**
  [https://www.epa.gov/grants/epa-grant-competition-forecast-calendar-year-2016](https://www.epa.gov/grants/epa-grant-competition-forecast-calendar-year-2016)

- **HUD NOFA FORECAST:**
Newsletters

Office of Minority Health sent this bulletin at 03/23/2016 12:47 PM EDT

FYI: WEEKLY HEALTH RESOURCES

View as webpage

Newsletters

Federal Grants

- HRSA/Office of Minority Health (OMH), National Health Education Lungs Program (NHELP). A technical assistance webinar was held March 9, and can be accessed here. Deadline is April 18, 2016. Learn
- HRSA/OMH. Communities Addressing Childhood Trauma (CATCH). A webinar was held March 9, and can be accessed here. Deadline is April 18, 2016. Learn
- HRSA/OMH, Re-Entry Community Links (RE-Link) Program. A technical assistance webinar was held March 10, and can be accessed here. Deadline is April 21, 2016. Learn
Key Points from Part Two

- Watch the videos – call the help lines
- Be vigilant – go directly to pages – refresh, make certain you are aware of all updates and have the current versions
- Be on all calls, review all FAQs or Response to Questions
- Test your system for compatibility long before the submission date
- Make certain that your AOR is around on the filing date/make certain that IT is around on the filing date.
- File before due date.
Critical Elements of Proposals

Part Three
Basic Elements of a Proposal

• Abstract/Executive Summary
• Organizational Summary
  • Mission Statement
  • Past Capability
• Program Narrative
• Work Plan
• Evaluation Methodology
• Budgets & Fiscal Responsibility
• Attachments
Abstract/Executive Summary

Summarizes the entire proposal and includes:

- Name of agency, the title of project, the “why us” factor
- A brief – but thorough – project description
- Partnerships involved, target population, goals and objectives, total budget
- An overview of the benefits and features of our solution and the various parts that make up our proposal
Organizational Summary

• Past Performance
  • Federal government has a standardized form

• Staff Qualifications
  • Leadership, its qualification, how involved in this work
  • Staff experience doing this type of work
  • Education background/Almost CV

• Experience with this community

• Experience managing this type of award
## Organizational Summary

### Past Performance

<table>
<thead>
<tr>
<th>Name of Organization Evaluated</th>
<th>Your Organization Name</th>
<th>Contract #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name and Address of Organization Providing Reference*</td>
<td></td>
<td>Date Work Began* Date Work Ended</td>
</tr>
<tr>
<td>Name of Technical* Point of Contact</td>
<td></td>
<td>Contract Price*</td>
</tr>
<tr>
<td>Name of Contract Point of Contact *</td>
<td></td>
<td>Location of Work*</td>
</tr>
<tr>
<td>Description of Contract Work*</td>
<td></td>
<td>Provide substantive information here. Brag, Brag, Brag!</td>
</tr>
<tr>
<td>Relevance to xxx [this] project*</td>
<td></td>
<td>A place to explain how this work is similar to the work you are doing.</td>
</tr>
</tbody>
</table>
Program Narrative

• Describes how the program will be implemented
  • Defines service delivery and clients
    • How clients will be recruited
    • Order of activities and tasks
  • Links suggested program to evidence-based interventions
  • Identifies who will do the work
  • Covers the duration and frequency of the program

• Clearly demonstrates how activities will yield desired outcomes

• Identifies partnerships and collaborations
  • Most federal agencies now require partnerships
  • Demonstrates membership in this community

Save space: Summarize information in charts!
Work Plan

Tasks and Timelines:
• Include all activities described in narrative and identify in which month they will be executed.
• Include evaluation points.
• Don’t show every activity taking place at once.
Evaluation

Evaluation is a necessary component of any proposal. Evaluation steps occur before, during and after a project is implemented. Evaluative methodology describes the client’s situation and the projected success or benefit provided as part of the intervention.

<table>
<thead>
<tr>
<th>SMART Objectives</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>S</strong>pecific</td>
<td>There is zero confusion about what is being achieved. Each statement has clearly identified who, what, when, where and how many are involved.</td>
</tr>
<tr>
<td><strong>M</strong>easureable</td>
<td>Numerical quantities exist in each statement.</td>
</tr>
<tr>
<td><strong>A</strong>chievable</td>
<td>Each activity can be monitored and demonstrates either process or impact.</td>
</tr>
<tr>
<td><strong>R</strong>ealistic</td>
<td>Demonstrates an understanding of what is needed to achieve your goal, factored by resources, time and ability</td>
</tr>
<tr>
<td><strong>T</strong>ime based</td>
<td>All goals/objectives should be clearly achieved within the timeframe of the award.</td>
</tr>
</tbody>
</table>
Budgets

• Detail all costs associated with your project.
• Link costs to program activities.
• Make sure total amounts do not exceed maximums

**Double check your math**

– have someone else review.

• Have a budget narrative – explain how you came to each number.
Key Points from Part Three

• Clearly present what you want to do.
• Chart when you can – show how you meet the criteria specifically.
• Include an evaluation methodology.
• Partner when you can/show leverage.
• Present a fair and accurate budget.
• SAVE ! SAVE! SAVE!
• READ! READ! READ!
Key Strategies for Success

Part Four
Effectively Responding to Federal Awards

• Read all instructions CAREFULLY.
  • Every guideline is an absolute, not a suggestion.
  • Provide only what is requested.
  • Put everything in the right section.

• Understand that your proposal will be repetitive.
• Partner when possible.
Key Sections in Federal Funding Announcements

- Scope of Work
- Instructions
- Proposal Evaluation/Review Criteria
Scope of Work

- Describes why the federal government sees a need for this program
- Contains vital information about what needs to be accomplished – and what doesn’t
- Provides an outline – perhaps for your Project Narrative
- Mimic the language of the federal announcement, but don’t copy it.
Instructions

Follow all instructions:

• Eligibility

• Formatting/Layout:
  • Page length
  • Minimum font size allowed
  • Line spacing and margins.

• Proposal order (may be in “Evaluation Factors”)
  • Items to be included “Narrative vs. Attachments”

• Required forms

Follow all instructions.
Proposal Evaluation/Review Criteria

- Clearly demonstrates weight of each section and often the breakdown of each section
- Shape your proposal to the evaluation criteria.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Page Count</th>
</tr>
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<tbody>
<tr>
<td>Understanding Need 15%</td>
<td>3 pages</td>
</tr>
<tr>
<td>Program Narrative 40 %</td>
<td>8 pages</td>
</tr>
<tr>
<td>Work plan 10%</td>
<td>2 pages</td>
</tr>
<tr>
<td>Corporate Capability 25%</td>
<td>5 pages</td>
</tr>
<tr>
<td>Budget 10%</td>
<td>2 pages</td>
</tr>
</tbody>
</table>
Key Points from Part Four

• Make a checklist of requirements.
  • Have someone else check your proposal against the checklist
  • Believe the restrictions
• Shape your response to the information requested.
• Make certain you are eligible to apply.
• Identify yourself on every page.
• Partner when it provides the best solution.
Any Questions?
Office of Minority Health Resource Center

• Contact us!
• mloosli@minorityhealth.hhs.gov
• info@minorityhealth.hhs.gov
• 1-800-444-6472
• Sign up for the FYI: Weekly Health Resources from OMHRC.

Participate:
April 7: View Health Equity Forum
April 14 @ 2pm: TwitterChat
April 28: Twitter Thunderclap!
@minorityhealth
@saluddeminorias
#nmhm16