

**INTERGOVERNMENTAL REVIEW INSTRUCTIONS
FOR PUERTO RICO & THE VIRGIN ISLANDS APPLICANTS**

[EXECUTIVE ORDER 12372](#) - The Environmental Protection Agency's (EPA's) regulation, **[40 CFR Part 29](#)**, sets forth the Agency's obligations and procedures for consulting with and responding to views expressed by State and local elected officials on proposed EPA direct development activities, and applications submitted for EPA financial assistance. For projects within Puerto Rico or the Virgin Islands, please send a copy to the appropriate state clearinghouse below:

VIRGIN ISLANDS

**Debra E. Gottlieb, Director
Office of Management and Budget
5041 Norre Gade
Emancipation Garden Station, 2nd Floor
St. Thomas, VI 00802
Tel. (340) 774-0750
Fax. (340) 776-0069
Email: debra.gottlieb@omb.vi.gov
*Will accept electronic project proposals**

PUERTO RICO

**Roberto Gonzalez-Navarro, Director
P.R. Planning Board
Federal Proposals Review Board
Minillas Government Center
P.O. Box 41119
San Juan, Puerto Rico 00940-1119
Tel. (787) 722-2070
Email: SPOC_PR@jr.pr.gov
*Will accept electronic project proposals**

PUERTO RICO & THE VIRGIN ISLANDS

STATE REVIEW PROCESS
Certification of Distribution of Application Review Package

Pursuant to the Federal intergovernmental review requirements, the attached Application Review Package is submitted for your review.

Applicant/Agency Name:
Organizational Unit:
Address:

Contact Person:
Telephone Number:

CFDA Number:
Federal Program Name:
Project Name:

Federal Funding Agency Address:

USEPA - Region 2
290 Broadway, 27th Floor
New York, New York 10007-1866

Federal Funds Requested: \$

REVIEWING AGENCIES

The Application Review Package has been sent to the Reviewing Agencies checked below:

United States Environmental Protection Agency Region II, Grants and Audit Management

AREAWIDE REVIEWING AGENCIES:

| | |
|---|--------------------------------------|
| <input type="checkbox"/> Virgin Islands | <input type="checkbox"/> Puerto Rico |
|---|--------------------------------------|

The undersigned certifies that an Application Review Package consisting of the items checked below has been sent to the required Reviewing Agencies for review.

- (1) FEDERAL FORM 424 (Box 16 must be completed)**
- (2) PROJECT SUMMARY DESCRIBING PROPOSED ACTIVITIES**
- (3) CERTIFICATION OF DISTRIBUTION OF APPLICATION REVIEW PACKAGE**
- (4) SITE LOCATION MAP (For construction projects only)**
- (5) PROJECT INFORMATION FORM (For construction projects only)**

This Application Review Package will not be processed unless this form is signed and dated below.

Signature

Date signed

Title