

Attachment 16

Application Submission Methods⁴

COMPETITIVE PROGRAMS		
Application Type	Description	Submission Method
Competitive Initial Application	The initial proposal/application submitted in response to a funding opportunity announcement.	Grants.gov
Full Application Submitted upon Competitive Selection	The remaining application forms and any revised forms that must be submitted by applicants selected for funding in order to complete the award package.	Email R3_grant_applications@epa.gov with copy to project officer
Supplemental Amendment Application for a within-scope increase or COLA ¹ for a competitive award	The amendment application submitted to add unplanned supplemental funding to an existing competitive grant.	Email R3_grant_applications@epa.gov with copy to project officer
Supplemental Amendment for subsequent years of a multi-year competitive award	If the initial SF-424 only included funding for the first year, then any expected future-year funding must be requested in a supplemental funding application.	Email R3_grant_applications@epa.gov with copy to project officer
NON-COMPETITIVE PROGRAMS		
Application Type	Description	Submission Method
Noncompetitive Initial Application for CEP ² -type grants	The initial application submitted under noncompetitive programs that receive annual funding ³ .	Grants.gov via EPA-CEP-01
Revised Applications submitted pre-Award	When changes to the forms or application require revised forms to be submitted.	Email R3_grant_applications@epa.gov with copy to project officer
Annual Supplemental Amendment Application for a noncompetitive CEP-type award that receives annual/regular new funding	The initial application submitted under noncompetitive programs that receive annual funding, regardless of whether it will be added to an existing grant as an amendment.	Grants.gov via EPA-CEP-01
Supplemental Amendment Application for COLA or other unexpected cost increases for a noncompetitive award	The amendment application submitted to add unplanned supplemental funding to an existing noncompetitive grant.	Email R3_grant_applications@epa.gov with copy to project officer

¹ COLA – Cost of Living Adjustment

² CEP – Continuing Environmental Program grants

³ Grants.gov requirement does not impact the method of the negotiation of the workplan/budget prior to submission of SF-424

⁴ To allow submission through Grants.gov, an application package must be available under the CFDA for the program