

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY CHARTER

Chemical Safety Advisory Committee

1. **Committee's Official Designation (Title):**

Chemical Safety Advisory Committee (CSAC)

2. **Authority:**

This charter establishes the Chemical Safety Advisory Committee in accordance with the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. App.2 § 9 (c). The CSAC is in the public interest and will support the Environmental Protection Agency (EPA) in performing its duties and responsibilities under the Toxic Substances Control Act (TSCA), 15 U.S.C. 2601 et seq., the Pollution Prevention Act, 42 U.S.C. 13101 et seq., and other applicable statutes.

3. **Objectives and Scope of Activities:**

The CSAC will provide expert scientific advice, information, and recommendations to the Office of Pollution Prevention and Toxics (OPPT) on the scientific basis for risk assessments, methodologies, and pollution prevention measures or approaches. The Committee shall hold meetings, analyze issues, conduct reviews, produce reports, and make necessary recommendations to meet its responsibilities. The primary objectives are to provide expert advice and recommendations to EPA on:

- Review of: risk assessments; models; tools; guidance documents; chemical category documents; and other chemical assessment and pollution prevention products as deemed appropriate, that are prepared by OPPT; and
- Addressing other issues that OPPT identifies as critical to its programs.

4. **Description of Committee's Duties:**

The duties of the CSAC are solely advisory in nature.

5. **Official(s) to Whom the Committee Reports:**

The CSAC will submit advice and recommendations and report to the EPA Administrator through the EPA Assistant Administrator for the Office of Chemical Safety and Pollution Prevention.

6. Agency Responsible for Providing the Necessary Support:

EPA will be responsible for financial and administrative support. Within EPA, this support will be provided by the Office of Science Coordination and Policy (OSCP), within the Office of Chemical Safety and Pollution Prevention.

7. Estimated Annual Operating Costs and Person-Years:

The estimated annual operating cost of the CSAC is \$434,200, which includes one (1) person-year of support.

8. Designated Federal Officer:

A full-time or permanent part-time employee of EPA will be appointed as the Designated Federal Official (DFO). The DFO or a designee will be present at all meetings of the CSAC and subcommittees. Each meeting will be conducted in accordance with an agenda approved in advance by the DFO. The DFO will chair meetings when directed to do so by the official to whom the committee reports, and is authorized to adjourn any meeting when he or she determines it is in the public interest to do so.

9. Estimated Number and Frequency of Meetings:

The CSAC expects to meet approximately three (3) to four (4) times a year. Meetings may occur approximately once every three (3) to four (4) months or as needed and approved by the DFO. EPA may pay travel and per diem expenses when determined necessary and appropriate.

As required by FACA, the CSAC will hold open meetings unless the EPA Administrator determines that a meeting or a portion of a meeting may be closed to the public in accordance with 5 U.S.C. § 552b(c). Interested persons may attend meetings, appear before the CSAC as time permits, and file public comments.

10. Duration and Termination:

The CSAC will be examined annually and will exist until the EPA determines the committee is no longer needed. This charter will be in effect for two years from the date it is filed with Congress. After this two-year period, the charter may be renewed in accordance with Section 14 of FACA.

11. Member Composition:

The CSAC will be composed of approximately 10 members who will serve as Regular Government Employees (RGEs) or Special Government Employees (SGEs). Members will be persons who have demonstrated high levels of competence, knowledge, and expertise in

scientific/technical fields relevant to chemical risk assessment and pollution prevention. To the extent feasible, the members will include representation of the following disciplines, including, but not limited to: toxicology, pathology, environmental toxicology and chemistry, exposure assessment, and related sciences, e.g., synthetic biology, pharmacology, biotechnology, nanotechnology, biochemistry, biostatistics, PBPK modeling, computational toxicology, epidemiology, environmental fate, and environmental engineering and sustainability.

12. Subgroups:

EPA, or the CSAC with EPA's approval, may form subcommittees or workgroups for any purpose consistent with this charter. Such subcommittees or workgroups may not work independently of the chartered CSAC, and must report their recommendations and advice to the chartered committee for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered committee nor can they report directly to the EPA.

13. Recordkeeping:

The records of the CSAC, formally and informally established subcommittees or workgroups, or other subgroups of the committee, will be handled in accordance with NARA General Records Schedule 26, Item 2, and EPA Records Schedule 181, "Advisory Groups Established under the Federal Advisory Committee Act," or other approved agency records disposition schedule. Subject to the Freedom of Information Act, 5 U.S.C. 552, these records will be available for public inspection and copying, in accordance with the FACA.

APR 24 2015

Agency Approval Date

MAY 05 2015

GSA Consultation Date

JUN 29 2015

Date Filed with Congress