

You can submit your Lead Training Provider Application by following these steps:

1. Navigate to the CDX Website at: <https://cdx.epa.gov/>

The screenshot shows the EPA Central Data Exchange (CDX) website. At the top left is the EPA logo with the text "United States Environmental Protection Agency". Below this is a navigation menu with links for "Home", "About", "Recent Announcements", "Terms and Conditions", and "Help". To the right of the menu is a "Contact Us" link with an envelope icon. The main header area features the "CDX Central Data Exchange" logo. Below the header is a large banner image of a blue wave with binary code overlaid. To the right of the banner is a "Log in to CDX" section with input fields for "User ID" and "Password", and buttons for "Log In" and "Register with CDX". Below the login section are links for "Forgot your Password?", "Forgot your User ID?", and "Warning Notice and Privacy Policy". The main content area starts with a "Welcome" section, followed by a paragraph explaining the CDX's purpose. Below this is a "Warning Notice and Privacy Policy" section with a sub-section titled "Warning Notice" containing text about accessing U.S. Government information.

2. If you do not have a CDX account complete the following steps:
 - a. Click "**Register with CDX.**"
 - b. Accept the terms and conditions.
 - c. Scroll down to find the "**LEAD: Lead-Based Paint Program**" from the list of programs.

CSPP: Submissions for Chemical Safety and Pesticide Programs

e-NEPA: NEPA Electronic Filing System

eNOI: Electronic Notice of Intent for the PGP, 2012 CGP, and LEW

eSIPS: electronic State Implementation Plan Submission

FOND: Fuel Oil Non-Availability Disclosure

GLEND: Great Lakes Environmental Database Query System

iBoard: EPA Internet On Boarding Application

IEPB: Exchange Network Grant Semi-Annual Reporting Forms

LEAD: Lead-Based Paint Program

MYRCRAID: My Resource Conservation and Recovery Act Identification

NeT: NPDES eReporting Tool (2)

ODS: Ozone Depleting Substances

d. From the Select Role dropdown, select : “**Training Provider Application**”

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CDX Core CDX Registration [Contact Us](#)

1. Program Service ✓ 2. Role Access 3. User and Organization 4. Confirmation

Registration Information

Program Service	Lead-Based Paint Program
Role	Not selected

Select a role from the drop down list and provide any required additional information, if applicable.

Select Role

Request Role Access **C**

- TRAINING PROVIDER APPLICATION
- ABATEMENT NOTIFICATION
- FIRM CERTIFICATION APPLICATION
- INDIVIDUAL APPLICATION
- TRAINING PROVIDER APPLICATION**

TRAINING PROVIDER APPLICATION

- e. Click **“Request Role Access”**
- f. Complete Part 1: User information and Part 2 Organization Information. If your company already exists in CDX, you can find it by searching for it using the Organization Information search.

The screenshot shows the EPA CDX Core CDX Registration page. At the top, there is the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, and Help. A 'Contact Us' link is also present. The main heading is 'CDX Core CDX Registration'. Below this is a progress bar with four steps: 1. Program Service (checked), 2. Role Access (checked), 3. User and Organization (current step), and 4. Confirmation. A 'Registration Information' box shows 'Program Service' as 'Lead-Based Paint Program' and 'Role' as 'TRAINING PROVIDER APPLICATION'. A note states: 'Please fill out all required fields marked with an asterisk(*)'. The 'Part 1: User Information' section contains a text block explaining the need for proof of identity and LexisNexis. Below this are form fields for: User ID *, Title * (dropdown with 'Mr' selected), First Name *, Middle Initial, Last Name *, Suffix (dropdown with '-Please Select-' selected), Password *, Re-type Password *, Security Question 1 * (dropdown with '-Please Select-' selected), Security Answer 1 *, Security Question 2 * (dropdown with '-Please Select-' selected), and Security Answer 2 *.

- g. If your company name does not exist in CDX, you can request to add your company by clicking on the **“Request that we add your organization”** link

and complete the organization information form.

Part 2: Organization Info

Search for your organization using the text box below. You may search by entering the Organization Name or the Organization ID.

Organization ID	Organization Name	Address	City	State	ZIP Code
No data was found matching your criteria.					

Can't find your organization? [Use advanced search](#) or [request that we add your organization](#).

- h. After you complete the registration information, click on the “**Submit Request for Access**” button.
- i. You will receive an email from helpdesk@epacdx.net asking you to verify your registration. Click on the link provided in the email to confirm your registration.
- j. Log in to CDX using the User ID and Password you selected during the registration. The first time you log in, you will be asked to go through the Identity Verification process.

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CDX CDX Registration: Additional Verification Contact Us Logged in as (Log out)

1. Identity Verification 2. Electronic Signature Agreement

The program you are registering for requires additional proof of identity. Your options are to use LexisNexis®, an independent 3rd-Party electronic identity proofing service or to print and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency.

Note: By clicking [Proceed to Verification] you understand the service is voluntary and that you are validating personally identifying information including the last 4 digits of SSN against a 3rd-Party service LexisNexis®, which will return evidence of validation of your personally identifying information back to the U.S. Environmental Protection Agency. The U.S. EPA will not collect or retain sensitive, personally identifying information such as your Social Security Number (SSN); however, EPA will receive evidence of identity validation which may be used to identify you for legal purposes.

You may [sign the paper form](#) if you do not want to use the automatic verification process.

Note: You will receive a limited number of attempts to complete identity verification. Please review all personal information carefully prior to submitting. If you need to modify the personal information listed below, please contact the [CDX Help Desk](#).

First Name:
Last Name:

I have reviewed the name presented above and I would like to proceed with LexisNexis. [Additional LexisNexis Identity Proofing Guidance](#)

- k. If you choose to go through the automated identity verification service, click on the **“Proceed to Verification”** button. The next several screens will guide you through the Identity verification process. Your role will be active as soon as you complete the identity verification process and electronic signature. You will be redirected to the **MyCDX** page. You can now skip steps 3 and 4. To continue go to step 5.
 - l. If you have questions or need further instructions you may contact the CDX Help Desk by:
 - i. Email at helpdesk@epacdx.net
 - ii. Toll-free telephone between Monday and Friday 8:00 am to 6:00 pm EST/EDT. US Callers: 888-890-1995; International Callers: (970) 494-5500
3. If you choose to submit a paper Electronic Signature Agreement (ESA), click on the **“Sign the paper form”** link to print and mail your ESA. Your role will be active as soon the EPA receives your ESA, reviews and approves it. Once you have approval continue to step 4. If you have a CDX Account, but are not registered for Lead-Based Paint Program Training Provider Application Role
- a. Log into CDX. You will be taken to the MyCDX Page.
 - b. Click on the **“Add Program Service”**.

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CDX Central Data Exchange [Contact Us](#)
Logged in as [\(Log out\)](#)

MyCDX Inbox My Profile Submission History

Services Manage		
Status	Program Service Name	Role
	LEAD: Lead-Based Paint Program	Application for Individual Certification

[Add Program Service](#) [Manage Your Program Services](#)

CDX Service Availability
[See the status for all program services](#)

News and Updates
No news/updates.

- c. Scroll down to find the “LEAD: Lead-Based Paint Program” from the list of programs.

CSPP: Submissions for Chemical Safety and Pesticide Programs
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NeT: NPDES eReporting Tool (2)
ODS: Ozone Depleting Substances

d. Select role: “Training Provider Application”

The screenshot shows the EPA Core CDX Registration interface. At the top, the EPA logo and navigation menu are visible. The main heading is "CDX Core CDX Registration" with a "Contact Us" link. A progress bar indicates four steps: 1. Program Service (checked), 2. Role Access (current step), 3. User and Organization, and 4. Confirmation. Below the progress bar, a "Registration Information" table shows "Program Service" as "Lead-Based Paint Program" and "Role" as "Not selected". A text prompt asks the user to "Select a role from the drop down list and provide any required additional information, if applicable." The "Select Role" dropdown menu is open, displaying options: "TRAINING PROVIDER APPLICATION" (selected), "ABATEMENT NOTIFICATION", "FIRM CERTIFICATION APPLICATION", "INDIVIDUAL APPLICATION", and "TRAINING PROVIDER APPLICATION". A "Request Role Access" button is located to the left of the dropdown. At the bottom of the page, a small box displays "TRAINING PROVIDER APPLICATION".

- e. Select your organization or request a new organization be added.

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CDX Edit Account Profile [Contact Us](#) Logged in as [\(Log out\)](#)

1. Program Service ✓ 2. Role Access ✓ 3. Organization Information

Registration Information

Program Service	Lead-Based Paint Program
Role	TRAINING PROVIDER APPLICATION

Select a Current Organization
 Request to Add an Organization

Select an organization from the dropdown list.

[Submit Request for Access](#)

- f. Follow the instructions for Identity Verification if necessary.
g. Click the “**Back to MyCDX**” Button and continue to step 5.

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CDX Central Data Exchange [Contact Us](#) Logged in as [\(Log out\)](#)

You are here: [MyCDX](#) >> Manage Program Services

Manage Program Services

Program Service successfully added to TEST ORG. ✕

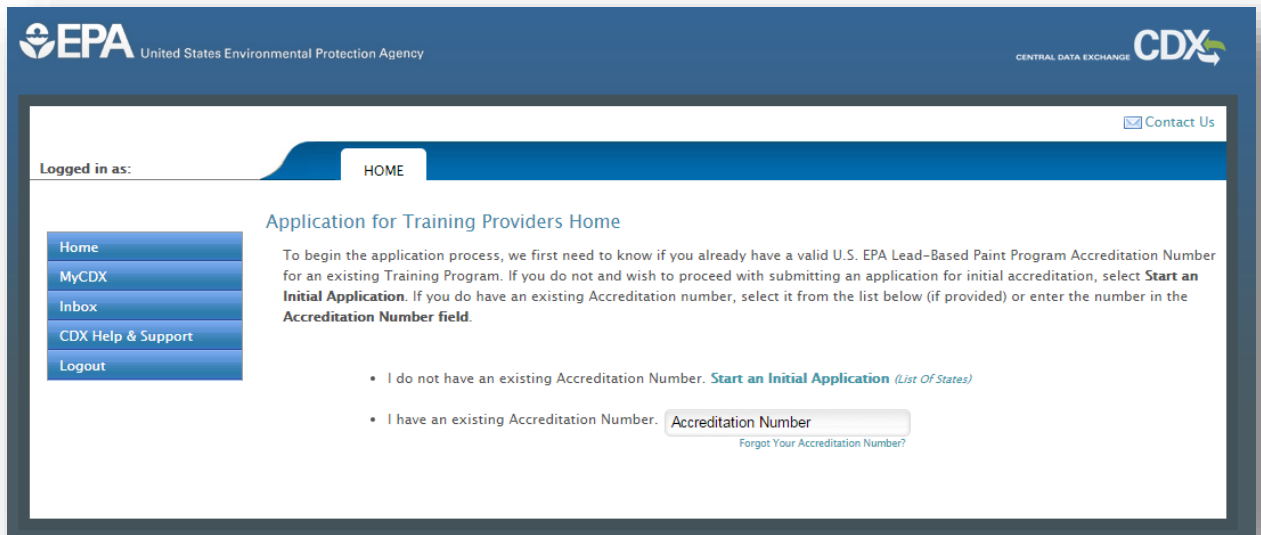
[Add Program Service](#) [Back to MyCDX](#) [\[Expand All\]](#) [\[Collapse All\]](#)

- h. If you have questions or need further instructions you may contact the CDX Help Desk by:
- i. Email at helpdesk@epacdx.net
 - ii. Toll-free telephone between Monday and Friday, 8:00 am to 6:00 pm EST/EDT. US Callers: 888-890-1995; International Callers: (970) 494-5500.
4. If you have a CDX Account and are registered for Lead-Based Paint Program Training Provider Application Role log into CDX and proceed to step 5. If you have questions or need further instructions you may contact the CDX Help Desk by:
- i. Email at helpdesk@epacdx.net
 - ii. Toll-free telephone between Monday and Friday 8:00 am to 6:00 pm EST/EDT. US Callers: 888-890-1995; International Callers: (970) 494-5500.
5. Once your role is active Click the “**Application for Training Provider Accreditation**” link in the Role column to begin.

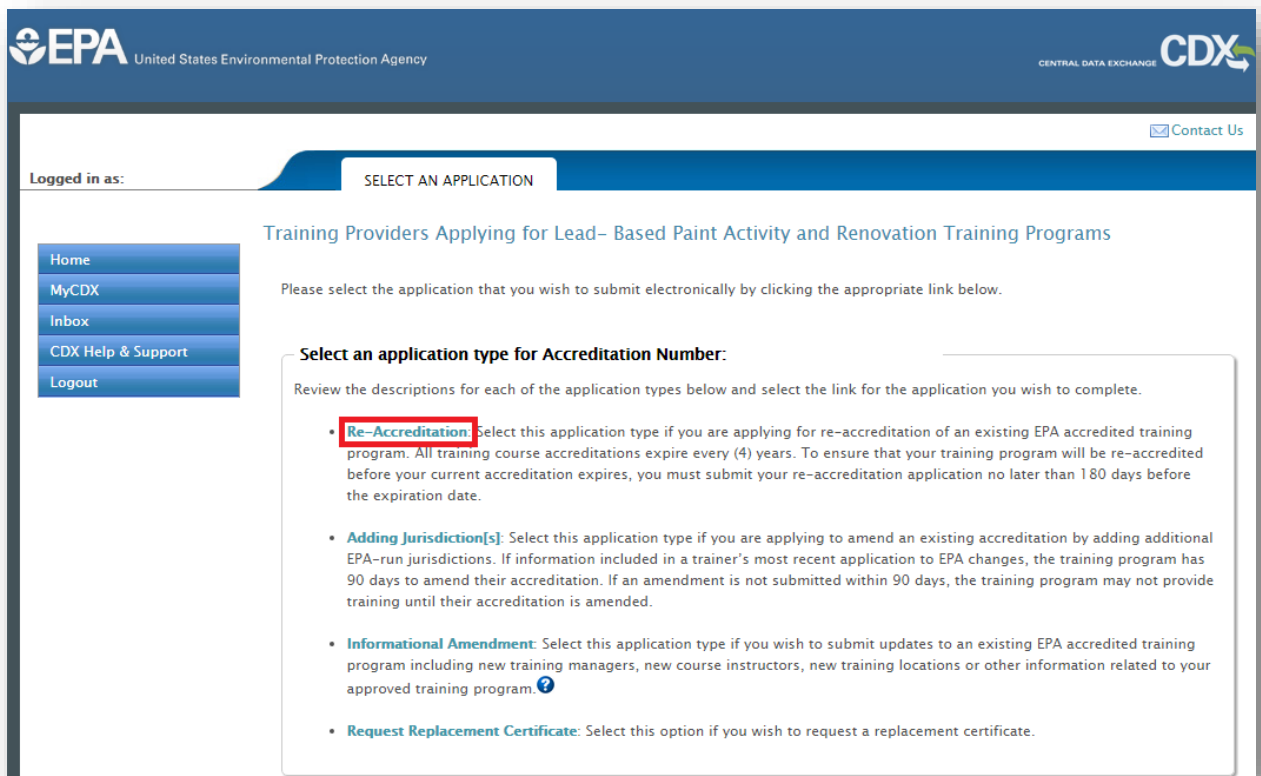
The screenshot shows the EPA CDX Central Data Exchange interface. At the top, there is a navigation bar with links for Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below this is the CDX logo and the text 'Central Data Exchange'. On the right side of the header, there is a 'Contact Us' link and a 'Logged in as' status. The main content area features a 'MyCDX' section with tabs for 'Inbox', 'My Profile', and 'Submission History'. A 'Services' table is displayed with columns for 'Status', 'Program Service Name', and 'Role'. The 'Role' column contains a link 'Application for Training Provider Accreditation' which is highlighted with a red box. To the right of the table are two sidebars: 'CDX Service Availability' with a link 'See the status for all program services' and 'News and Updates' with the text 'No news/updates.'. At the bottom of the main content area are two buttons: 'Add Program Service' and 'Manage Your Program Services'.

How do I complete the Reaccreditation application online?

- a. Enter your existing accreditation number.



- b. Select the “**Re-accreditation**” application type to begin your Reaccreditation Application.



- c. Open the Reaccreditation application. Read through the list of required documentation, and then click the “**Continue to Application**” button.

The screenshot shows the EPA CDX (Central Data Exchange) application interface. At the top left is the EPA logo and 'United States Environmental Protection Agency'. At the top right is the CDX logo and 'CENTRAL DATA EXCHANGE'. Below the header, there is a 'Logged in as:' section and a 'SELECT AN APPLICATION' dropdown menu. On the left side, there is a navigation menu with links for 'Home', 'MyCDX', 'Inbox', 'CDX Help & Support', and 'Logout'. The main content area is titled 'Training Programs' and contains a 'Required documents' modal window. The modal window has a title bar with 'Required documents' and a close button. The text inside the modal reads: 'In order to submit a complete application, the following attachments **MUST** be MAILED to your corresponding EPA Regional Office in addition to submitting your application on-line.' Below this text is a list of seven required documents, each preceded by a green checkmark icon: 1. Education, Experience, and other documentation for the Training Program Manager(s) and Principal Course Instructor(s) as identified in your on-line application. 2. Description of Training Facilities and Hands-on Training Equipment. 3. Course Test Blueprint. 4. Description of Activities and Procedures for Hands-on Skills Assessment. 5. Quality Control Plan(s), described in 40 CFR § 745.225(c)(9). 6. Instructor and Student Course Manual(s) and Course Agenda(s). 7. If applying for accreditation of a course in a language other than English, include a signed statement from a qualified, independent translator that the course was compared to the English language version and found to be accurate. At the bottom of the modal, there is a link: 'For more information, please review the [Training Provider Application and Instructions](#).' At the bottom right of the modal, there are two buttons: 'Cancel' and 'Continue to Application', with the latter button highlighted by a red rectangular box.

- d. Verify that the information displayed on the application form is correct and update it as necessary.

Contact Us

Logged in as: APPLICATION FORM

Application for Training Providers Applying for Accreditation of Lead-Based Paint Activity and Renovation Training Programs

Applying for Re-accreditation of Lead-Based Paint Activity and Renovation Training Programs OMB No.2070-0155

General Information

For information on EPA and other Lead Programs, see: <http://www.epa.gov/lead>
 Check to be listed on EPA's web site:

For Evaluation and Abatement
 For Renovation
 I do not want to be listed

Indicate the course(s) for which you seek re-accreditation. List all EPA-run jurisdiction[s] in which you intend to conduct lead-based paint activity training. An EPA-run jurisdiction includes an EPA-run state, a U.S. territory, or all Indian tribal land[s] in any one EPA Region. EPA accreditation for renovator, and/or dust sampling technician training is valid in all EPA-run jurisdictions (i.e., National Accreditation). For a current listing of EPA-run jurisdictions, see <http://www2.epa.gov/lead/renovation-repair-and-painting-program-training-providers>.

Indicate the course[s] for which you seek accreditation. List all EPA-run jurisdiction[s] in which you intend to conduct lead-based paint activity training. An EPA-run jurisdiction includes an EPA-run state, a U.S. territory, or all Indian tribal land[s] in any one EPA Region. EPA-run jurisdictions include: Alaska, Arizona, Florida, Idaho, Montana, Nevada, New Mexico, New York, South Carolina, South Dakota, and Wyoming or American Samoa, Guam, the Northern Marianas and Tribal Lands other than the Cherokee Nation, Lower Sioux Nation, and the Upper Sioux Community. <http://www2.epa.gov/lead/evaluating-and-eliminating-lead-based-paint-hazards>.

The fee you must pay depends on the number of disciplines and/or EPA-run jurisdiction[s] in which you plan to conduct lead-based paint training. See the [fees schedule](#) in the instructions to determine your fee. A breakdown of the fees and the total fee amount will be provided after submission of the application.

Jurisdiction	Course Type	Action
All EPA Administered States, Tribes, and Territories	Renovator, Initial, English	remove
	Dust Sampling, Initial, English	remove

Do you request a fee waiver as a: No

Please specify the IRS-issued number. If your training program designation is nonprofit, mail a copy of an official IRS letter confirming such designation. If another agency/state has designated your nonprofit status, indicate the agency/state and corresponding identification number and mail the appropriate documentation.

Select one IRS-issued #

- e. Enter a description of any changes to the training facility equipment or course materials since the previous approval in the “Re-accreditation Applicants” box at the bottom of the application form. And click the “Review & Submit Button” to access the Application Review Page.

Re-accreditation Applicants

Use the following space to describe any changes to the training facility equipment or course materials since the training program's last application was approved.

No changes have been made.

Review & Submit

Cancel

- f. On the Application Review Page verify that all information is correct. If you need to make changes, click the **"Edit"** button. Click **"Submit"** to send your application.
- g. Mail the documents listed to the EPA Region address displayed on the confirmation page.
- h. Click the **"Pay Now"** button to access the payment system.

Mail and Payment Instructions

Thank You! Your Online Application for Accreditation of Lead-Based Paint Activity and Renovation Training Programs has been submitted! To complete the application process, please mail the below documents to the EPA Region mailing address listed below. If any components of your application are missing, your application will become inactive for a period not to exceed 30 days until the application is made complete. If you do not complete your application, EPA will return the application package. You may apply again with a complete package. Please call 1-800-424-LEAD to see if your application is complete. Additionally, you must submit payment for the application fees assigned to your application. The amount owed for your application is listed at the bottom of the page.

Documents to be mailed

- ✔ Education, Experience, and other documentation for the Training Program Manager (s) and Principal Instructor (s) as identified in your application
- ✔ Description of Facilities and Equipment
- ✔ Course Test Blueprint
- ✔ Description of Activities and Procedures for Hands-on Skills Assessment
- ✔ Quality Control Plan(s)
- ✔ Course Manual(s) and Course Agenda(s)

Payment Details

The amount owed for your Application for Accreditation of Lead-Based Paint Activity and Renovation Training Programs is listed below. Payment can be submitted online by clicking the "Pay Now" button at the bottom of the page or by mail.

Description	Is Exam Fee	Fee
COURSE-RRP,RE-ACCREDITATION,INITIAL	No	\$340.00
COURSE-RRP,RE-ACCREDITATION,INITIAL	No	\$340.00
Total		\$680.00

[Pay Now](#)