



**EPA**

United States  
Environmental Protection  
Agency

# Section 5 Notices and Supports Bona Fide Notice/ACM Demo

December 4, 2013

Office of Chemical Safety and Pollution Prevention

# Agenda

Speaker: Chris Gorder, Information Management Division

- Section 5 Notices and Supports Modules
  - Bona Fide
  - ACM
- Resources
- Questions and Answers



## Section 5 Notices and Supports Highlights

Speakers: Casey Yeh, CGI; Joseph DeRosa, CGI

- Section 5 Notices and Supports Tool Demo for the Bona Fide and ACM modules



## Demo of Section 5 Notices and Supports Tool



# Demo of Section 5 Notices and Supports Web Tool

- CDX Login
- Chemical Information Submission System
- Home
- Section 5 Notices and Supports Forms
- Bona Fide Notice
- Alternative Control Measures (ACM)
- Resources

# Demo of Section 5 Notices and Supports Web Tool

CSPP Primary Authorized Official



## Central Data Exchange

[Contact Us](#)



### Log in to CDX

User ID   
Password

[Forgot your password?](#)  
[Warning Notice and Privacy Policy](#)

### Welcome

Welcome to the Environmental Protection Agency (EPA) Central Data Exchange (CDX) – the Agency's electronic reporting site. The Central Data Exchange concept has been defined as a central point which supplements EPA reporting systems by performing new and existing functions for receiving legally acceptable data in various formats, including consolidated and integrated data.

#### Notices

**RADNET:** For more information on radiation and accessing radiation monitoring data click [here](#)

**CDX:** Welcome CDR users. As a reminder, please register using the CSPP flow.

#### Warning Notice and Privacy Policy

##### Warning Notice

EPA's Central Data Exchange Registration procedure is part of a United States Environmental Protection Agency (EPA) computer system, which is for authorized use only. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including law enforcement. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

##### Privacy Statement

EPA will use the personal identifying information which you provide for the expressed purpose of registration to the Central Data Exchange site and for updating and correcting information in internal EPA databases as necessary. The Agency will not make this information available for other purposes unless required by law. EPA does not sell or otherwise transfer personal information to an outside third party. [\[Federal Register: March 18, 2002 \(Volume 67, Number 52\)\]\[Page 12010-12013\]](#).

# Central Data Exchange

[Contact Us](#)

Last Login: 12/4/2012 8:39:59 PM

[MyCDX](#)

[Inbox \(4\)](#)

[My Profile](#)


[Submission History](#)

## Services

## News and Updates

[Manage Your Program Services](#)

No news/updates.

Status	Program Service Name	Role(s)
	CSPP: Submissions for Chemical Safety and Pesticide Programs	<a href="#">Primary Authorized Official</a>

[Add Program Service](#)

CDX Help Desk: 888-890-1995 | (970) 494-5500 for callers from Puerto Rico and Guam



## CHEMICAL INFORMATION SUBMISSION SYSTEM

TSCA Section 5 Notices and Supports - ePMN

OK

Section 5 of TSCA, EPA's New Chemicals Program, helps manage the potential risk to human health and the environment from chemicals prior to entry to the marketplace. Anyone who plans to manufacture or import a new chemical substance (i.e. one not listed on the TSCA inventory) for a non-exempt commercial purpose is required by Section 5 of TSCA to provide EPA with notice before initiating the activity. A Premanufacture Notice, or PMN, must be submitted at least 90 days prior to the manufacture or import of the chemical. Additional notice types which use the PMN form are listed to reflect different circumstances under which a chemical may be manufactured or imported such as Significant New Use Notices (SNUN), Low Volume Exemptions (LVE), Test Market Exemption Applications (TMEA), and Low Volume and Low Release Exemptions (LoREX). Biotechnology notice forms will be used to submit Microbial Commercial Activity Notices (MCAN), TSCA Experimental Release Applications (TERA), Tier 1 Exemptions, Tier 2 Exemptions, and Biotechnology Test Market Exemption Applications (Biotechnology TMEA). For a PMN or MCAN, the manufacturing or importing company must also notify EPA via a Notice of Commencement within 30 days after the start of the first manufacture or import of the chemical for non-exempt commercial purposes.

**Please note:** The public reporting and recordkeeping burden for this collection of information is estimated to average 93 hours per response for PMN, SNUN, LVE, and LOREX applications (TMEA is estimated to average 88 hours per response), including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The public reporting and recordkeeping burden for this collection of information is estimated to average 290 hours per response for MCAN applications and the NOC is estimated to average 0.8 hours per response. Send comments on the Agency's need for this information, the accuracy of the provided burden estimates, and any suggested methods for minimizing respondent burden, including through the use of automated collection techniques to the Director, Collection Strategies Division, U.S. Environmental Protection Agency (2822T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed EPA Form (7710-25) (PMN) or Form 6300-14 (Biotechnology) or Form 7710-56 (NOC) to this address.

The software includes submission forms, embedded help files and a downloadable user manual to guide you through the Section 5 Notices and Supports submission process. Click OK to complete a Section 5 Notices and Supports reporting form, using the Section 5 Notices and Supports software. If you are not reporting on Section 5 Notices and Supports, please select a different application in the drop-down menu. To determine if a substance is on the TSCA inventory, and therefore excluded from the requirement to provide premanufacturing notification, a submitter may submit a Bona Fide Intent to Manufacture notice ("Bona Fide Notice").

## HOME

**Forms**

The TSCA Section 5 Notices and Supports Reporting rule requires anyone who plans to manufacture or import a new chemical substance (i.e. one not listed on the TSCA inventory) for a non-exempt commercial purpose is required by section 5 of TSCA to provide EPA with notice before initiating the activity.

Use the following forms to report new chemicals to EPA: Premanufacture Notice form (EPA Form 7710-25) should be used to submit PMNs, LVEs, SNUNs, LOREXs, TMEAs, Modifications for LVEs and LoREX submissions; Biotechnology Notice form (EPA Form 6300-14) should be used to submit MCANs, TERAs, Tier I Exemptions, Tier 2 Exemptions, and Biotechnology TMEAs; or Notice of Commencement form (NOC, EPA Form 7710-56) should be used to submit Notices of Commencement for PMNs and MCANs. The Support Document form will be used to submit supplemental information for Premanufacture and Biotechnology notices, such as Test Data, Correspondences, and Amendments to older submissions.

**User Management**

Manage the access rights of Support persons for each Section 5 Notices and Support document.

**Resources**

Displays links to helpful guidance documents and websites for TSCA and Section 5.

**Authorized Official**

An Authorized Official has the ability to create, delete, amend, unlock, and submit all Section 5 Notices and Support forms electronically to EPA. The Authorized Official also has the ability to assign Supports to individual forms.

### SECTION 5 NOTICES AND SUPPORTS FORMS

- If submitting a form for the first time in the Section 5 Notices and Supports application, select the form type from the drop-down menu and click **Start New Form**.
- To edit an In Progress form, click the form alias link in the Alias column in the table below.
- To access and edit a form previously submitted through CDX, unlock the form by clicking the lock (🔒) icon and enter the passphrase when prompted. All additional changes made to the form will be submitted as an amendment.
- To download a copy of record for a submitted form, click the green arrow (⬇️) icon and enter the passphrase when prompted.
- You may delete any form that has not yet been submitted by clicking the delete (✖️) icon.
- All columns may be sorted by clicking the column header.

Page 1 of 1

14 items found.

Items Per Page: 25

Alias	Type	Subtype	Case Number	Status	Modify Date	Submission Date	Copy of Record	Action
<a href="#">ACM-20131112-10:32:25 EST</a>	ACM			In Progress	11/12/2013			✖️
<a href="#">Agent 1 Test</a>	Primary PMN	PMN		In Progress	11/29/2013			✖️
<a href="#">Agent test</a>	Primary PMN	PMN		In Progress	11/19/2013			✖️
<a href="#">Biotechnology-20131118-12:22:20 EST</a>	Biotechnology			In Progress	11/20/2013	PENDING		🔒
<a href="#">Bona Fide 5329</a>	Bona Fide			In Progress	11/29/2013			✖️
<a href="#">Bona Fide-8</a>	Bona Fide			In Progress	11/27/2013			✖️
<a href="#">Form1</a>	Bona Fide			In Progress	11/01/2013			✖️
<a href="#">NOC-20131113-12:52:11 EST</a>	NOC		P-XX-XXXX	Submitted	11/20/2013	PENDING		🔒
<a href="#">NOC-20131119-16:59:01 EST</a>	NOC		P-12-1234	In Progress	11/21/2013	11/20/2013	⬇️	🔒
<a href="#">NOC-20131120-14:34:53 EST test</a>	NOC		P-00-0000	In Progress	11/21/2013	11/20/2013	⬇️	🔒
<a href="#">Primary PMN-20131113-12:52:33 EST</a>	Primary PMN			In Progress	11/13/2013			✖️

- To access and edit a form previously submitted through CDX, unlock the form by clicking the lock (🔒) icon and enter the passphrase when prompted. All additional changes made to the form will be submitted as an amendment.
- To download a copy of record for a submitted form, click the green arrow (➡) icon and enter the passphrase when prompted.
- You may delete any form that has not yet been submitted by clicking the delete (✖) icon.
- All columns may be sorted by clicking the column header.

14 items found.

Page 1 of 1

Items Per Page:

Alias	Type	Subtype	Case Number	Status	Modify Date	Submission Date	Copy of Record	Action
ACM-20131112-10:32:25 EST	ACM			In Progress	11/12/2013			✖
Agent 1 Test	Primary PMN	PMN		In Progress	11/29/2013			✖
Agent test	Primary PMN	PMN		In Progress	11/19/2013			✖
Biotechnology-20131118-12:22:20 EST	Biotechnology			In Progress	11/20/2013	PENDING		🔒
Bona Fide 5329	Bona Fide			In Progress	11/29/2013			✖
Bona Fide-20131129-10:30:38 EST	Bona Fide			In Progress	11/30/2013			✖
Form1	Bona Fide			In Progress	11/01/2013			✖
NOC-20131113-12:52:11 EST	NOC		P-XX-XXXX	Submitted	11/20/2013	PENDING		🔒
NOC-20131119-16:59:01 EST	NOC		P-12-1234	In Progress	11/21/2013	11/20/2013	➡	🔒
NOC-20131120-14:34:53 EST test	NOC		P-00-0000	Submitted	11/29/2013	PENDING		🔒
Primary PMN-20131113-12:52:33 EST	Primary PMN			In Progress	12/02/2013			✖
Support-20131113-12:52:22 EST	Support			In Progress	11/20/2013			✖
Support-20131119-16:00:09 EST	Support	TestData	T-23-1223	In Progress	11/19/2013			✖
Support-8	Support	TestData	P-XX-XXXX	In Progress	11/21/2013			✖

Export options: [CSV](#) | [Excel](#) | [XML](#) | [PDF](#)

Select the form type and then click **Start New Form**

Form Type:

**Start New Form**

### CREATE PASSPHRASE

Please create a passphrase that is at least 8 characters in length. To better protect your form, your passphrase should contain a combination of letters and numbers. Your passphrase may include spaces, but should not contain special characters (for example, +, and \*).

New Passphrase:

Confirm New Passphrase:

As an Authorized Official, you are responsible for remembering your passphrase and distributing it to only authorized individuals. Your passphrase will be used as an encryption key to protect the contents of your data. As an Authorized Official, you are responsible for remembering your passphrase and distributing it to only authorized Supports.

**Note: If you lose or forget your passphrase, you will not be able to access your Section 5 Notices and Supports Form to print, submit, or make changes. You will need to complete a new Section 5 Notices and Supports Form and create a new passphrase for the form. For security reasons, the system administrator will not have access to your passphrase and will not be able to retrieve it or reset it.**

Cancel

Next

# Demo of Section 5 Notices and Supports Web Tool

## Bona Fide Notice



**Bona Fide**  
Primary Authorized Official**General Document Information**[Primary Contact Information](#)[Technical Contact Information](#)[Statement of Intent](#)**Letter of Support**[Letter of Support  
Submitter Information](#)[Letter of Support  
Submission Information](#)**Chemical**[Chemical Identification  
Information](#)**Chemical 248**[Class 1 or 2  
Chemical  
Substances](#)[Class 2  
Substances](#)[Use Information](#)**Site Information**[Submitter Site  
Identification](#)[Document Management](#)[Optional Cover Letter](#)[Bona Fide \(Bona Fide-20130913-21:02:16 EDT\) > General Document Information](#)**GENERAL DOCUMENT INFORMATION**

The form alias is a required field that allows the user to give the Bona Fide a name to be displayed in the 'Alias' field on the Section 5 Notices and Supports Forms screen. Its purpose is to make it easier for you to distinguish between multiple forms. If an alias is not selected, the field will default to the date and time the Bona Fide was created. The form alias may be changed at any time.

Form Alias: 

Please check all applicable checkboxes below:

**I claim the entirety of the submission as CBI.** 

The technical contact is a subject matter expert (SME) who is capable of answering questions related to the chemical within the Bona Fide. The technical contact does not have to physically work at the site reported but must possess extensive knowledge on the chemical reported in order to answer EPA's questions pertaining to the submission. Please check the 'Technical Contact' checkbox below to identify a technical contact for your submission.

**Technical Contact:** 

The 'Letter of Support' screen is used to enter contact information regarding the Letter of Support submitter who will submit information separately for the Bona Fide. The email address will be used to send the secondary submitter the unique identification number to tie the Letter of Support, completed by the secondary submitter, to the primary Bona Fide completed by the primary submitter. Please check the 'Letter of Support' checkbox below to identify a Letter of Support submitter.

**Letter of Support:** 

**Bona Fide**  
Primary Authorized Official

## General Document Information

- Primary Contact Information
- Technical Contact Information
- Statement of Intent

## Letter of Support

- Letter of Support Submitter Information
- Letter of Support Submission Information

## Chemical

- Chemical Identification Information
- Chemical 248**
  - Class 1 or 2 Chemical Substances
  - Class 2 Substances
  - Use Information

## Site Information

- Submitter Site Identification
- Document Management
- Optional Cover Letter

distinguish between multiple forms. If an alias is not selected, the field will default to the date and time the Bona Fide was created. The form alias may be changed at any time.

Form Alias:

Please check all applicable checkboxes below:

**I claim the entirety of the submission as CBI.**

The technical contact is a subject matter expert (SME) who is capable of answering questions related to the chemical within the Bona Fide. The technical contact does not have to physically work at the site reported but must possess extensive knowledge on the chemical reported in order to answer EPA's questions pertaining to the submission. Please check the 'Technical Contact' checkbox below to identify a technical contact for your submission.

**Technical Contact:**

The 'Letter of Support' screen is used to enter contact information regarding the Letter of Support submitter who will submit information separately for the Bona Fide. The email address will be used to send the secondary submitter the unique identification number to tie the Letter of Support, completed by the secondary submitter, to the primary Bona Fide completed by the primary submitter. Please check the 'Letter of Support' checkbox below to identify a Letter of Support submitter.

**Letter of Support:**

**Next**

  
Validate

  
Save

  
Preview

  
Submit



**Bona Fide**  
Primary Authorized Official

[Bona Fide \(Bona Fide-20131129-10:30:38 EST\)](#) > [Primary Contact Information](#)

### PRIMARY CONTACT INFORMATION

- General Document Information
- Primary Contact Information**
- Statement of Intent
- Chemical
  - Chemical Identification Information
- Site Information
  - Submitter Site Identification
- Document Management
- Optional Cover Letter

The primary contact fields have been pre-populated based on the information you provided during CDX registration but may be edited if necessary. The 'Title' field is required.

Prefix:	<input type="text"/>
First Name:	<input type="text" value="Jane"/>
Middle Initial:	<input type="text" value="E"/>
Last Name:	<input type="text" value="Doe"/>
Suffix:	<input type="text"/>
Job Title:	<input type="text"/>
Company Name:	<input type="text" value="Max Oil Company"/>
Phone Number:	<input type="text" value="1234567890"/>
	<small>(Do not enter any dashes (-). To enter an extension, enter the phone number and an X, followed by the extension.)</small>
Email Address:	<input type="text" value="joseph.derosa@cgifederal.com"/>
Mailing Address 1:	<input type="text" value="100 Main Street"/>
	<small>Street address, P.O. box, company name, etc.</small>
Mailing Address 2:	<input type="text"/>
	<small>Apartment, suite, etc.</small>
City:	<input type="text" value="New Orleans"/>
State:	<input type="text" value="Louisiana"/>
Postal Code:	<input type="text" value="77221"/>
Country:	<input type="text" value="United States"/>



Validate



Save



Preview



Submit

- Bona Fide Primary Authorized Official
- General Document Information
- Primary Contact Information
- Statement of Intent
- Chemical
  - Chemical Identification Information
- Site Information
  - Submitter Site Identification
- Document Management
- Optional Cover Letter

The primary contact fields have been pre-populated based on the information you provided during CDX registration but may be edited if necessary. The 'Title' field is required.

Prefix:

First Name:

Middle Initial:

Last Name:

Suffix:

Job Title:

Company Name:

Phone Number:   
(Do not enter any dashes (-). To enter an extension, enter the phone number and an X, followed by the extension.)

Email Address:

Mailing Address 1:   
Street address, P.O. box, company name, etc.

Mailing Address 2:   
Apartment, suite, etc.

City:

State:

Postal Code:

Country:

[Previous](#) [Next](#)

**Bona Fide**  
Primary Authorized Official

← [Bona Fide \(Bona Fide-20131129-10:30:38 EST\)](#) > [Technical Contact Information](#)

### TECHNICAL CONTACT INFORMATION

Please enter the information for the technical contact who will be responsible for providing additional information if required.

Prefix:

First Name:

Middle Initial:

Last Name:

Suffix:

Title:

Company Name:

Phone Number:

(Do not enter any dashes (-). To enter an extension, enter the phone number and an X, followed by the extension.)

Email Address:

Mailing Address 1:

Street address, P.O. box, company name, etc.

Mailing Address 2:

Apartment, suite, etc.

City:

State:


Postal Code:

Country:

  
Validate

  
Save

  
Preview

  
Submit

**Bona Fide  
Primary Authorized Official**

- General Document Information
- Primary Contact Information
- Technical Contact Information**
- Statement of Intent
- Chemical**
  - Chemical Identification Information
- Site Information**
  - Submitter Site Identification
- Document Management
- Optional Cover Letter

information if required.

Prefix:

First Name:

Middle Initial:

Last Name:

Suffix:

Title:

Company Name:

Phone Number:

(Do not enter any dashes (-). To enter an extension, enter the phone number and an X, followed by the extension.)

Email Address:

Mailing Address 1:

Street address, P.O. box, company name, etc.

Mailing Address 2:

Apartment, suite, etc.

City:

State:

Postal Code:

Country: United States



Validate



Save



Preview



Submit

**Bona Fide  
Primary Authorized Official**

Bona Fide (Bona Fide-20131129-10:30:38 EST) &gt; Statement of Intent

**STATEMENT OF INTENT**

Please select whether you intend to manufacture and/or import the chemical.

Manufacture: Import: 

Date of expected Section 5 notification if the result is that the chemical is not on the inventory.

[Previous](#)[Next](#)

Validate



Save



Preview



Submit

**Bona Fide**  
Primary Authorized Official

[Bona Fide \(Bona Fide-20131129-10:30:38 EST\)](#) > Letter of Support Submitter Information

### LETTER OF SUPPORT SUBMITTER INFORMATION

Please enter the contact information for the Letter of Support submitter who will be completing the Letter of Support.

Prefix:	<input type="text"/>
First Name:	<input type="text"/>
Middle Initial:	<input type="text"/>
Last Name:	<input type="text"/>
Suffix:	<input type="text"/>
Title:	<input type="text"/>
Company Name:	<input type="text"/>
Phone Number:	<input type="text"/>
	(Do not enter any dashes (-). To enter an extension, enter the phone number and an X, followed by the extension.)
Email Address:	<input type="text"/>
Mailing Address 1:	<input type="text"/>
	Street address, P.O. box, company name, etc.
Mailing Address 2:	<input type="text"/>
	Apartment, suite, etc.
City:	<input type="text"/>
State:	<input type="text"/>
Postal Code:	<input type="text"/>
Country:	<input type="text" value="United States"/>

[Previous](#)[Next](#)[Validate](#)[Save](#)[Preview](#)[Submit](#)

Bona Fide  
Primary Authorized Official

Bona Fide (Bona Fide-20131129-10:30:38 EST) > Letter of Support Submission Information

### LETTER OF SUPPORT SUBMISSION INFORMATION

Please include instructions you wish the Letter of Support submitter to see. Clicking the link below will relay the information in this text box to your Letter of Support submitter via **unencrypted e-mail**.

Unique Identifier for Letter of Support Submission: 29b2932d-7272-4da5-be75-782eba25b0cf

This is the unique identification number for your joint submitter. [Notify the Secondary Submitter of the letter of support submission.](#)

The Secondary Submitter will need this identification number to complete the form. It is your responsibility to ensure that your secondary submitter understands how to complete the Bona Fide form and sends the information to EPA by the end of the submission period. The information collected in the primary and secondary form(s) will be linked by the unique identifier. The form will not undergo a review process until all forms have been received.

Previous

Next



Validate



Save



Preview



Submit



From:

Jane.Doe@Test.com

CC:

Jane.Doe@Test.com

To:

Enter email addresses separated by semicolons (;) or commas (,). Click in this box to start entering email addresses.

Subject:

2013 Bona Fide

Message:

As the Authorized Official of Max Oil Company, I have identified you as a Secondary Submitter of a letter of support submission for this 2013 Bona Fide form. Please use the Section 5 Notices and Supports application to provide the correct information for the necessary items in this form. See the instructions below for accessing the Section 5 Notices and Supports application. You will need to use the unique identification number to access and complete the Bona Fide form for the letter of support submission. Unique Identifier 29b2932d-7272-4da5-be75-782eba25b0cf

Information about the Section 5 programs, how to access the Section 5 Notices and Supports application, and instructions for reporting under the Section 5 rule are available at [www.epa.gov/oppt/newchems/](http://www.epa.gov/oppt/newchems/). For additional information or if you believe you have received this email in error, please contact me.

Additional Comments:



**Bona Fide**  
Primary Authorized Official

Bona Fide (Bona Fide-20131129-10:30:38 EST) > Chemical Identification Information

### CHEMICAL IDENTIFICATION INFORMATION

- General Document Information
- Primary Contact Information
- Technical Contact Information
- Statement of Intent
- Letter of Support**
  - Letter of Support Submitter Information
  - Letter of Support Submission Information
- Chemical**
  - Chemical Identification Information
- Site Information**
  - Submitter Site Identification
- Document Management
- Optional Cover Letter

#### Chemical Type

Complete either item 1 (Class 1 or 2 Chemical Substance) or 2 (Polymer) as appropriate. Indicate which selection you intend to complete below.

Class 1 or 2 Chemical Substance  Polymer

#### Chemical Alias:

The chemical alias is an optional field that changes the folder name in the navigation tree on the left-hand side of the screen.

Previous

Next



Validate



Save



Preview



Submit

Bona Fide  
Primary Authorized Official

Bona Fide (Bona Fide-20131129-10:30:38 EST) &gt; Class 1 or 2 Chemical Substances

## CLASS 1 OR 2 CHEMICAL SUBSTANCES

- General Document Information
- Primary Contact Information
- Technical Contact Information
- Statement of Intent
- Letter of Support
  - Letter of Support Submitter Information
  - Letter of Support Submission Information
- Chemical
  - Chemical Identification Information
    - Chemical 8525
      - Class 1 or 2 Chemical Substances
      - Use Information
- Site Information
  - Submitter Site Identification
- Document Management
- Optional Cover Letter

Class 1 or 2 Chemical Substances  
Chemical Identification Information

Expand All | Collapse All

Cancel

Class of Substance:  Class 1  Class 2

Click the button below to search for the desired chemical

**Add Chemical ID**

CASRN:  
Chemical Name:

**ID Method**

Method 1 (CAS Inventory Expert Service)  Method 2 (Other Method)

**Attach IES Report**

File Name	Description	Actions
-----------	-------------	---------

Molecular Formula: (optional)

Chemical Structure Diagram: (optional)  
Include an attachment for the chemical structure diagram below.

**Attach Chemical Structure**

File Name	Description	Actions
-----------	-------------	---------

**Save**

Click this button once to identify a single substance or multiple times to identify the components of a multi-component submission. **Add Chemical Component**

Previous

Next



Validate



Save



Preview



Submit

**Bona Fide**  
Primary Authorized Official

Bona Fide (Bona Fide-20131129-10:30:38 EST) > Class 2 Substances

**CLASS 2 SUBSTANCES**

- General Document Information
- Primary Contact Information
- Technical Contact Information
- Statement of Intent
- Letter of Support
  - Letter of Support Submitter Information
  - Letter of Support Submission Information
- Chemical
  - Chemical Identification Information
  - Chemical 8525
    - Class 1 or 2 Chemical Substances
    - Class 2 Substances
    - Use Information
- Site Information
  - Submitter Site Identification
  - Document Management
  - Optional Cover Letter

**Class 2 Substance Details**

Fill in below for a class 2 substance. (1) List the immediate precursor substances with their respective CAS Registry Numbers. (2) Describe the nature of the reaction or process. (3) Indicate the range of composition and the typical composition (where appropriate).

**Precursor Substances**

**Search SRS** Click the Search SRS button on the left to search or enter a precursor substance.

Chemical Name	CASRN	Actions
---------------	-------	---------

**Nature of Reaction**

**Range of Composition (Optional)**

**Optional Attachments**

**Attach Document**

File Name	Description	Actions
-----------	-------------	---------

Previous

Next



**Bona Fide**  
Primary Authorized Official

Bona Fide (Bona Fide-20131129-10:30:38 EST) > Polymer Identification Information

### POLYMER IDENTIFICATION INFORMATION

Expand All | Collapse All

- General Document Information
- Primary Contact Information
- Technical Contact Information
- Statement of Intent
- Letter of Support**
  - Letter of Support Submitter Information
  - Letter of Support Submission Information
- Chemical**
  - Chemical Identification Information
  - Chemical 7709**
    - Polymer Identification Information**
    - Monomers and Other Reactants
    - Use Information
- Site Information**
  - Submitter Site Identification
  - Document Management
  - Optional Cover Letter

Click the button below to add a substance to this document.

**Add Chemical ID**

CASRN:  
Chemical Name:

**ID Method**

Method 1 (CAS Inventory Expert Service)     Method 2 (Other Method)

Chemical Structure Diagram (optional):  
Include an attachment for the chemical structure diagram below.

**Attach Chemical Structure**

File Name	Description	Actions
-----------	-------------	---------

**Save**

Click the button to add a substance to this document.

**Add Chemical Component**


Previous

Next

  
Validate

  
Save

  
Preview

  
Submit

**Bona Fide**  
Primary Authorized Official

Bona Fide (Bona Fide-20131129-10:30:38 EST) &gt; Monomers and Other Reactants

**MONOMERS AND OTHER REACTANTS**

- General Document Information
- Primary Contact Information
- Technical Contact Information
- Statement of Intent
- Letter of Support**
  - Letter of Support Submitter Information
  - Letter of Support Submission Information
- Chemical**
  - Chemical Identification Information
  - Chemical 7709**
    - Polymer Identification Information
    - Monomers and Other Reactants**
    - Use Information
- Site Information**
  - Submitter Site Identification
  - Document Management
  - Optional Cover Letter

Select the Add Monomer button to add monomers that make up the polymer composition.

[Expand All](#) | [Collapse All](#)

Cancel

Click the button below to search EPA's Substance Registry Services (SRS) for the desired chemical.

**Search SRS**

CAS Registry Number:  
Monomer or other reactant:

Include in Identity:

Typical Composition:  %

**Save**

Click to add a monomer

**Add Monomer****Composition Total:0.0%****Optional Attachments****Attach Document**

File Name	Description	Actions
		<b>Previous</b> <b>Next</b>

  
Validate  
Save  
Preview  
Submit

**Bona Fide**  
Primary Authorized Official

[Bona Fide \(Bona Fide-20131129-10:30:38 EST\)](#) > [Use Information](#)

### USE INFORMATION

How will the substance be used?

[Previous](#)[Next](#)

- General Document Information
- Primary Contact Information
- Technical Contact Information
- Statement of Intent
- Letter of Support**
  - Letter of Support Submitter Information
  - Letter of Support Submission Information
- Chemical**
  - Chemical Identification Information
  - Chemical 7709**
    - Polymer Identification Information
    - Monomers and Other Reactants
    - Use Information
- Site Information**
  - Submitter Site Identification
- Document Management
- Optional Cover Letter

[Validate](#)[Save](#)[Preview](#)[Submit](#)

**Bona Fide**  
Primary Authorized Official

Bona Fide (Bona Fide-20131129-10:30:38 EST) > Submitter Site Identification

### SUBMITTER SITE IDENTIFICATION

- General Document Information
- Primary Contact Information
- Technical Contact Information
- Statement of Intent
- Letter of Support**
  - Letter of Support Submitter Information
  - Letter of Support Submission Information
- Chemical**
  - Chemical Identification Information
  - Chemical 7709**
    - Polymer Identification Information
    - Monomers and Other Reactants
    - Use Information
- Site Information**
  - Submitter Site Identification**
  - Document Management
  - Optional Cover Letter

Site of Manufacture or Port of Entry:

Please identify a site for reporting or port of entry.

Click the button below to search EPA's Facility Registry System (FRS) for the desired facility.

[FRS Search](#)

#### List of Submitter Sites

EPA Registry ID	Site of Manufacture or Port of Entry	Site Name	Address	City	State	Postal Code	Actions
-----------------	--------------------------------------	-----------	---------	------	-------	-------------	---------


[Previous](#)

[Next](#)

  
Validate

  
Save

  
Preview

  
Submit

**Bona Fide**  
Primary Authorized Official

← [Bona Fide \(Bona Fide-20131129-10:30:38 EST\)](#) > [Document Management](#)

### DOCUMENT MANAGEMENT

- General Document Information
- Primary Contact Information
- Technical Contact Information
- Statement of Intent
- Letter of Support**
  - Letter of Support Submitter Information
  - Letter of Support Submission Information
- Chemical**
  - Chemical Identification Information
  - Chemical 7709**
    - Polymer Identification Information
    - Monomers and Other Reactants
    - Use Information
- Site Information**
  - Submitter Site Identification
  - Document Management
  - Optional Cover Letter

Please attach at least one of each of the following documents:

- **Spectrum of Substance:** Infrared spectrum or alternative spectra or other data which identify the substance.
- **Statement of Commercialization:** 1) A brief statement indicating how long the substance has been in commercial use outside of the United States. 2) The name of a country in which it has been commercially used. 3) Whether the importer believes that the substance has already been used commercially, in any country, for the same purpose or application that the importer is intending.
- **Statement of Research and Development:** A brief description of the research and development activities conducted to date related to the substance.

You can also attach other documents.

[Attach Document](#)

Document Name	Document Type	Action
---------------	---------------	--------

[Previous](#)

[Next](#)

  
Validate

  
Save

  
Preview

  
Submit



**Bona Fide  
Primary Authorized Official**

Bona Fide (Bona Fide-20131129-10:30:38 EST) > Optional Cover Letter

### OPTIONAL COVER LETTER

If you would like to include a cover letter, please use the space below.

[Previous](#)

- General Document Information
- Primary Contact Information
- Technical Contact Information
- Statement of Intent
- Letter of Support**
  - Letter of Support Submitter Information
  - Letter of Support Submission Information
- Chemical**
  - Chemical Identification Information
  - Chemical 7709**
    - Polymer Identification Information
    - Monomers and Other Reactants
    - Use Information
- Site Information**
  - Submitter Site Identification
- Document Management
- Optional Cover Letter



Validate



Save



Preview



Submit

# Demo of Section 5 Notices and Supports Web Tool

## Alternative Control Measures (ACM)





## SECTION 5 NOTICES AND SUPPORTS FORMS

- If submitting a form for the first time in the Section 5 Notices and Supports application, select the form type from the drop-down menu and click **Start New Form**.
- To edit an In Progress form, click the form alias link in the Alias column in the table below.
- To access and edit a form previously submitted through CDX, unlock the form by clicking the lock (🔒) icon and enter the passphrase when prompted. All additional changes made to the form will be submitted as an amendment.
- To download a copy of record for a submitted form, click the green arrow (⬇️) icon and enter the passphrase when prompted.
- You may delete any form that has not yet been submitted by clicking the delete (✖️) icon.
- All columns may be sorted by clicking the column header.

Page 1 of 1

7 items found.

Items Per Page: 25

Alias	Type	Subtype	Case Number	Status	Modify Date	Submission Date	Copy of Record	Action
<a href="#">ACM-20130913-22:23:38 EDT</a>	ACM			In Progress	11/29/2013	11/29/2013		
<a href="#">ACM-20131129-18:46:05 EST</a>	ACM			In Progress	11/29/2013			
<a href="#">Biotechnology-20130913-22:22:52 EDT</a>	Biotechnology			In Progress	11/17/2013			
<a href="#">Bona Fide-20130913-21:02:16 EDT</a>	Bona Fide			In Progress	11/29/2013			
<a href="#">NOC-20130913-22:22:18 EDT</a>	NOC		P-12-3456	In Progress	09/13/2013			
<a href="#">Primary PMN-20131129-11:33:26 EST</a>	Primary PMN	PMN		In Progress	11/29/2013			
<a href="#">Support-20130913-22:21:59 EDT</a>	Support	Amendment	P-12-3456	In Progress	11/15/2013			

Export options:  CSV |  Excel |  XML |  PDF

Select the form type and then click **Start New Form**

Form Type: Alternative Control Measures (ACM)

[Start New Form](#)



## CREATE PASSPHRASE

Please create a passphrase that is at least 8 characters in length. To better protect your form, your passphrase should contain a combination of letters and numbers. Your passphrase may include spaces, but should not contain special characters (for example, +, and \*).

New Passphrase:

Confirm New Passphrase:

As an Authorized Official, you are responsible for remembering your passphrase and distributing it to only authorized individuals. Your passphrase will be used as an encryption key to protect the contents of your data. As an Authorized Official, you are responsible for remembering your passphrase and distributing it to only authorized Supports.

**Note: If you lose or forget your passphrase, you will not be able to access your Section 5 Notices and Supports Form to print, submit, or make changes. You will need to complete a new Section 5 Notices and Supports Form and create a new passphrase for the form. For security reasons, the system administrator will not have access to your passphrase and will not be able to retrieve it or reset it.**

[Cancel](#)[Next](#)

ACM

Primary Authorized Official

ACM-20131129-18:46:05 EST

[Contact Information](#)[Attachments](#)[ACM \(ACM-20131129-18:46:05 EST\) > Contact Information](#)

## CONTACT INFORMATION

You may enter an alias for easier form identification or the system will provide a time stamp.

Form Alias:

To add a new Contact click the **Add Contact** button. [Add Contact](#)

Last Name	First Name	Address	CBI	Actions
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[Next](#)

Validate



Save



Preview



Submit

**ACM**

Primary Authorized Official  
ACM-20131129-18:46:05 EST

- Contact Information
- Attachments**

[ACM \(ACM-20131129-18:46:05 EST\) > Attachments](#)

## ATTACHMENTS

Please remember to upload documentation that fulfills the following requirements:

- 1) The specific chemical identity of the substance.
- 2) A detailed description of the activities involved.
- 3) The specifications of the alternative worker exposure control measures or environmental release control measures.
- 4) An analysis justifying why such alternative control measures provide substantially the same degree of protection as the specific control measures identified which pertain to the substance for which the request is being submitted.
- 5) The data and information described in 720.50 (a) and (b) of this chapter unless such data and information have already been submitted to the Office of Pollution Prevention and Toxics, EPA.

[Attach Document](#)

File Name	Description	Pages	Date	CBI	Action
-----------	-------------	-------	------	-----	--------

Please provide the specific section in subpart E to which the proposed Alternative Control Measure refers.

**ACM Citation at 40 CFR 721:**

[Previous](#)



Validate



Save



Preview



Submit

# Demo of Section 5 Notices and Supports Web Tool

## Submission Process



### SUBMITTING OFFICIAL INFORMATION



The information below has been pre-populated from CDX registration. If the information listed is incorrect please make the appropriate edits.

**This confirmation is required to proceed with the submission process**

Please confirm that you are the legally responsible party from the submitting company



First Name:	Jane
Middle Initial:	E
Last Name:	Doe
Job Title:	<input type="text" value="Boss"/>
Company Name:	Max Oil Company
Phone Number:	1234567890
Email Address:	joseph.derosa@cgifederal.com
Mailing Address 1:	100 Main Street
Mailing Address 2:	
City:	New Orleans
State:	LA
Postal Code:	77221
Country:	US

Cancel

Next



**BONA FIDE INTENT TO MANUFACTURE OR IMPORT**

I certify, under penalty of law, that the following is true:

- The submitter of this notice intends to manufacture or import the identified substance for commercial purposes, other than in small quantities solely for research and development, under the terms of 40 CFR 720.25.

## SUBMISSION PROCESS: PDF GENERATION



Generating a finalized PDF file of your submission



Processing. Please wait...

### SUBMISSION PROCESS: PDF GENERATION

Your PDF preview transaction was successful!



[View PDF](#) [Continue](#)

## CROSS-MEDIA ELECTRONIC REPORTING REGULATION (CROMERR) CERTIFICATION



I certify, under penalty of law, that this document and all attachments were prepared under my direction of supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Cancel

I Certify

### CROSS-MEDIA ELECTRONIC REPORTING REGULATION (CROMERR) LOGIN



Please login with your CDX password:

Cancel

Next

CROSS-MEDIA ELECTRONIC REPORTING REGULATION (CROMERR) SECURITY QUESTION 

What is your favorite TV show?

Cancel

Next

### CROSS-MEDIA ELECTRONIC REPORTING REGULATION (CROMERR) SUBMISSION



The submission was sent to the EPA. The Copy of Record link to allow for download of the Copy of Record and signature for this submission will appear in the Forms list when the EPA receives and processes your submission.

**Finish**



## HOME

### Forms

The TSCA Section 5 Notices and Supports Reporting rule requires anyone who plans to manufacture or import a new chemical substance (i.e. one not listed on the TSCA inventory) for a non-exempt commercial purpose is required by section 5 of TSCA to provide EPA with notice before initiating the activity.

Use the following forms to report new chemicals to EPA: Premanufacture Notice form (EPA Form 7710-25) should be used to submit PMNs, LVEs, SNUNs, LOREXs, TMEAs, Modifications for LVEs and LoREX submissions; Biotechnology Notice form (EPA Form 6300-14) should be used to submit MCANs, TERAs, Tier I Exemptions, Tier 2 Exemptions, and Biotechnology TMEAs; or Notice of Commencement form (NOC, EPA Form 7710-56) should be used to submit Notices of Commencement for PMNs and MCANs. The Support Document form will be used to submit supplemental information for Premanufacture and Biotechnology notices, such as Test Data, Correspondences, and Amendments to older submissions.

To determine if a substance is on the TSCA inventory, and therefore excluded from the requirement to provide premanufacturing notification, a submitter may submit a Bona Fide Intent to Manufacture notice ('Bona Fide Notice').

### User Management

Manage the access rights of Support persons for each Section 5 Notices and Support document.

### Resources

Displays links to helpful guidance documents and websites for TSCA and Section 5.

### Authorized Official

An Authorized Official has the ability to create, delete, amend, unlock, and submit all Section 5 Notices and Support forms electronically to EPA. The Authorized Official also has the ability to assign Supports to individual forms.





## RESOURCES

### Section 5 Notices and Supports User Guide

This guide describes each screen of the Section 5 Notices and Supports software and provides information on how to use the system to complete a Section 5 Notices and Supports form. The guide also contains instructions for registering with CDX, submitting the Section 5 Notices and Supports form, and amending a previous submission. You can download and print the guide for quick reference.

[User Guide](#)

### Helpful Web Links

Click the link provided below to access additional information related to the Regulatory Impact Analysis for the Regulation of Microbial Products of Biotechnology: Government Costs.

[Regulatory Impact Analysis for the Regulation of Microbial Products of Biotechnology: Government Costs](#)

Click the link provided below to access additional information related to TSCA Biotechnology Regulations.

[Microbial Products of Biotechnology: Final Rule \(62 FR 17910\)](#)

Click the link provided below to access additional information related to Points to Consider in the Preparation of TSCA Biotechnology Submissions for Microorganisms.

[Points to Consider in the Preparation of TSCA Biotechnology Submissions for Microorganisms](#)

Click the link provided below to access additional information related to the Central Data Exchange (CDX).

[CDX Homepage](#)

Click the link provided below to access additional information related to the Toxic Substances Control Act (TSCA) Chemical Substances Inventory.

[TSCA Chemical Substances Inventory](#)



Click the link provided below to access additional information related to the Toxic Substances Control Act (TSCA) Chemical Substances Inventory.

[TSCA Chemical Substances Inventory](#)

Click the link provided below to access additional information related to Substance Registry Services.

[Substance Registry Services \(SRS\)](#)

Click the link provided below to access additional information related to the Facility Registry System.

[Facility Registry System \(FRS\)](#)

Click the link provided below to access additional information related to Inventory Expert Services.

[CAS Inventory Expert Services](#)

Click the link provided below to access additional information related to the National Pollutant Discharge Elimination System.

[National Pollutant Discharge Elimination System \(NPDES\)](#)

Click the link provided below to access additional information related to the New Chemicals Program.

[New Chemicals Program Homepage](#)

Click the link provided below to access information related to the status of Section 5 Notices.

[Status of Section 5 Notices](#)

For technical assistance, please call CDX helpdesk at (888) 890-1995. For assistance on how to fill out the forms (content) or for policy questions, please call (202) 554-1404 Monday to Friday 8:30 a.m. - 5:00 p.m. EST or e-mail the TSCA Hotline at [TSCA-Hotline@epamail.epa.gov](mailto:TSCA-Hotline@epamail.epa.gov).

# Resources

- Resources
  - Resources screen within Section 5 Notices and Supports web application provides useful links and user guides
- Contacts
  - TSCA Hotline: 202-564-3011, or [TSCA-Hotline@epamail.epa.gov](mailto:TSCA-Hotline@epamail.epa.gov)
  - CDX Helpdesk: 888-890-1995, or [helpdesk@epacdx.net](mailto:helpdesk@epacdx.net)
- Industry Beta Testing
  - Email [etscareporting@epa.gov](mailto:etscareporting@epa.gov) to participate
  - December 16 – 20, 2013
- CDX Registration Walkthrough (December 17, 2013)
- The slides and audio will be made available at:  
<http://epa.gov/oppt/newchems/epmn/epmn-index.htm>



# Questions & Answers

