

ACRES

Area-Wide Planning Training for the EPA Project Officer



October 12, 2015

Agenda

- ◆ **Your role as a Project Officer**
- ◆ **Associating properties to your cooperative agreement**
- ◆ **Adding Area-Wide Planning leveraged funding**
- ◆ **Report Tools**
- ◆ **Resources**

What is my role in ACRES as a Project Officer?

What is my role as an AWP Project Officer?

- Enter Area-Wide Planning Leveraged Funding
- Associate (or help grantees associate) existing ACRES properties to Area-wide planning grants

◆ DISCUSSION:

- What do you see as your role in ACRES?
- What are the challenges you encounter with your AWP grant that keep you from having a successful PO review?

Why is my role important to ACRES?

Whose job is it anyway?

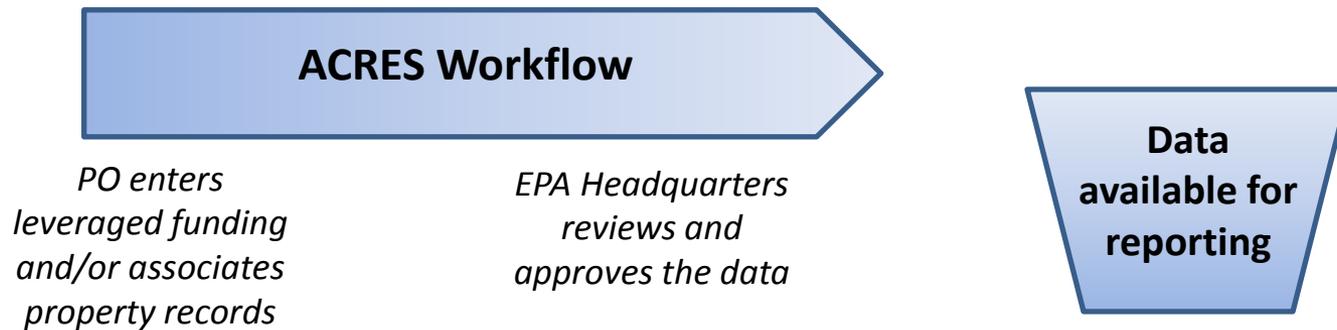
- ◆ **Project Officers (POs):** Responsibility and accountability for data quality are with the Regions. POs are responsible for ensuring that the data meets our data quality standards.
 - For AWP grants, it is especially important that POs work closely with their grantee and provide assistance/oversight to the ACRES data, so that property records and leveraging are properly associated, with no double counting of properties or funds
- ◆ **Headquarters:** Responsible for overall data quality and system maintenance, enhancements, and improvements.

Why is my role so important for ACRES?

- ◆ Accurate & complete data is very important. Presently, very little data are captured in ACRES for AWP projects
- ◆ Senior management needs to relies on the data to help establish and measure success of the AWP program; additional requests from OMB to provide results info
- ◆ Data entered into ACRES is available to any requesting party through FOIA
- ◆ Results are frequently reported to Congress
- ◆ Incomplete or inaccurate data negatively skews the data set
- ◆ Critical PO review will improve data quality
- ◆ Audit trail

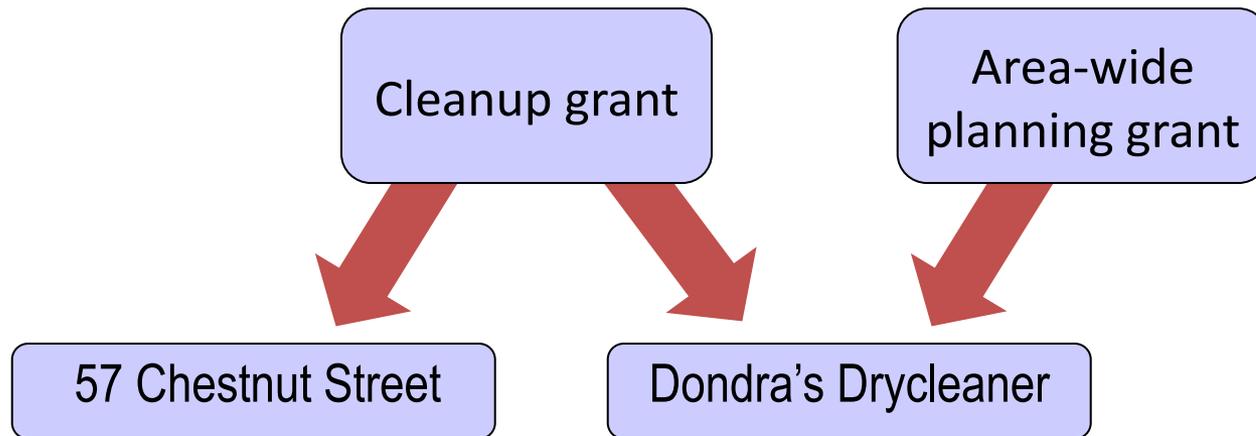
What is the Q/A process?

- ◆ The ACRES workflow is a series of actions and states that your data must pass through before being completed
- ◆ The status of a data indicates where it is in the workflow



Data Organization in ACRES

- ◆ Each Cooperative Agreement is one record in ACRES
- ◆ A single property may be associated with more than one grant
- ◆ Many assessments/cleanups have happened in AWP project areas, so these connections need to be reflected



ACRES Home Screen – My Projects Tab



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- Submitting Data for More Than Ten Properties?
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- ACRES Online Training Information
- About ACRES

News, Alerts & Notifications

ACRES Online Training
 Online training classes are offered to ACRES users each month, for both beginners and for more experienced users. The early 2014 schedule offers:

- "Getting Started" - a class providing instruction to new users on submitting property data (approx. 60 minutes). Offered Tuesday, March 11th and Tuesday, May 13th (2 pm Eastern).
- "The Next Level" - a class providing training to Assessment, RLF, Cleanup, and Section 128(a) Recipients that are familiar with using ACRES. It trains on how to make ACRES work for you and your property scenarios and also provides answers to some commonly asked questions (approx. 90 minutes). Offered Tuesday, April 8th and Tuesday, June 10th (2 pm Eastern).

For the full training schedule go [here](#).

National Accomplishments for FY 14

(see [Program Accomplishment Report](#) for complete accomplishment list)

	Pending	Approved
Assessments:	270	944
Cleanups:	19	78
Leveraged \$:	\$0.00	\$424,039,802.00
Jobs (Cleanup):	1195	2872
Jobs (Redevelopment):	5807	4391
Acres RfR:	2459.6	4408.7

My Projects **Regional Status** My Regional Cooperative Agreements

Work Packages To Review Open Work Packages All My Projects

Work Packages to Review	ACRES Property ID	CA/TBA	Cooperative Agreement #	Action	Status Since	Submitted By	Accomplishment Pending ?	New Property	Region
151 South Champlain Street (Property Home) (Submission Archive)	34021	Vermont Agency of Commerce and Community Development BCRLF FY06	BF 97156901	Review Data	Needs Review 1/31/2014	XXXXXX (Cooperative Agreement Recipient)		No	1
Aerofab - Parcel 17D (Property Home) (Submission Archive)	125444	Maine Department of Economic and Community Development BCRLF FY10	BF 96135501	Review Data	Needs Review 12/13/2013	XXXXXX (Cooperative Agreement Recipient)		No	1
Brindis Tannery	121662	Canton, Town of	BF 96152601	Review Data	Needs Review	XXXXXX		No	1



How to search for a Cooperative Agreement/Property



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For the full training schedule go [here](#).

R 10 Accomplishments for FY 14

(see [Program Accomplishment Report](#) for complete accomplishment list)

	Pending	Approved
Assessments:	4	18
Cleanups:	0	0
Leveraged \$:	\$0.00	\$13,194,533.00
Jobs (Cleanup):	0	8
Jobs (Redevelopment):	0	425
Acres RfR:	10.32	193.64

My Projects **Regional Status** My Regional Cooperative Agreements

Work Packages To Review Open Work Packages All My Projects

Work Packages to Review	ACRES Property ID	Cooperative Agreement	Cooperative Agreement #	Action	Status Since	Submitted By	Accomplishment Pending	New Property	Region
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Learn More about ACRES on [EPA.gov/ACRES](#)



How to search by CA type

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Narrow Results By:
[Filter Now](#) [Clear Filter](#)

Keyword

Recipient Name

Cooperative Agreement #

Cooperative Agreement Type

- Area-Wide Planning
- Assessment
- BCRLF
- Cleanup
- Job Training
- Multi-Purpose
- Section 128(a) State/Tribal
- TBA
- All

Cooperative Agreement State

- Alaska
- Alabama
- Arkansas
- American Samos
- Arizona
- California

FIND COOPERATIVE AGREEMENT/TBA

Cooperative Agreements/TBA Properties

There are 45 Cooperative Agreements/TBAs with the following search criteria: Region: All Cooperative Agreement Type: Area-Wide Planning Announcement Year: All

Recipient Name	CA #	Associated Properties	State	Announcement Year (FY)	CA Type
Jacobs Center for Neighborhood Innovation	TR83490401		CA	2011	Area-Wide Planning
Ogdensburg, City of	TR83490501		NY	2011	Area-Wide Planning
Sanford, Town of	TR83490801	Properties (16) View	ME	2011	Area-Wide Planning
Phoenix, City of	TR83490701		AZ	2011	Area-Wide Planning
Ranson, City of	TR83490801		WV	2011	Area-Wide Planning
Lowell, City of	TR83490901		MA	2011	Area-Wide Planning
Ironbound Community Corporation	TR83491001		NJ	2011	Area-Wide Planning
Pioneer Valley Planning Commission	TR83491101	Properties (3) View	MA	2011	Area-Wide Planning
Monaca, Borough of	TR83491201		PA	2011	Area-Wide Planning
New Bern, City of	TR83491301		NC	2011	Area-Wide Planning
Goshen, City of	TR83491401		IN	2011	Area-Wide Planning
Cleveland, City of	TR83491501		OH	2011	Area-Wide Planning
Roanoke, City of	TR83491601		VA	2011	Area-Wide Planning
Tulsa, City of	TR83491801		OK	2011	Area-Wide Planning
Confederated Tribes of the Colville Reservation	TR83491901		WA	2011	Area-Wide Planning
Communities for a Better Environment	TR83492101		CA	2011	Area-Wide Planning
Desarrollo Integral del Sur, Inc.	TR83492201	Properties (7) View	PR	2011	Area-Wide Planning

Associating a property to your AWP grant

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- Profile Information
- Cooperative Agreement Contacts
- Cooperative Agreement Anticipated Performance
- Leveraged Funding
- Pre-POP Authorization
- Properties Addressed By This Cooperative Agreement

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COOPERATIVE AGREEMENT HOME

Profile Information Collapse All

Vancouver, City of
Cooperative Agreement #: TR00J80101
State: WA [View financial information in the EPA Financial Data Warehouse](#)
Cooperative Agreement Type: Area-Wide Planning [View Cooperative Agreement Fact Sheet](#)
Announcement Year: FY13 [View Cooperative Agreement Profile Information](#)
Award Date: 08/02/2013
Initial Project Period: 10/01/2013 to 09/30/2016
Current POP End Date: 09/30/2016
Status: Open Cooperative Agreement [Manage This Cooperative Agreement](#)

Cooperative Agreement Comments ([View](#) | [Enter Data](#))
No Archive Available

Funding Source: Regionally Funded
Total Funded: \$200,000.00
Funding Type:

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

Properties Addressed By This Cooperative Agreement Collapse

Property	Actions	Status	Current Owner
Ship Creek Knik Arm Power Plant (Property Home) No Archive Available		No Archive Available	None
Annette Island (Property Home) No Archive Available		No Archive Available	None
Wenatchee Landfill (Property Home) No Archive Available		No Archive Available	None
Wenatchee Orchard (Property Home) No Archive Available		No Archive Available	None

[Add Property to this Cooperative Agreement](#)

[Print](#)



Associating a property to your AWP grant

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Narrow Results By: [Filter Now](#) [Clear Filter](#)

Keyword

Recipient Name

Cooperative Agreement #

Cooperative Agreement Type

Area-Wide Planning
 Assessment
 BCRLF
 Cleanup
 Job Training
 Multi-Purpose
 Section 128(a) State/Tribal
 TBA
 All

Property State

Alaska
 Alabama
 Arkansas
 American Samoa
 Arizona
 California
 Colorado
 Connecticut
 District of Columbia
 Delaware
 Florida

Cooperative Agreement Status

Open
 Closed
 Cancelled
 All

ACRES Property ID

Property Name

Property City

Announcement Year

2015 2007
 2014 2006

FIND PROPERTY

Cooperative Agreements/TBA Properties

View as List View as Map

There are 37 Properties with the following search criteria: Region: All Cooperative Agreement Type: Area-Wide Planning Announcement Year: All

<input type="checkbox"/>	Property Name	ACRES Property ID	Property City	State	Property Address	Associated CAs
<input type="checkbox"/>	Ship Creek Knik Arm Power Plant	11358	ANCHORAGE	AK	229 WHITNEY ROAD	Vancouver, City of TR00J80101 Area-Wide Planning FY 2013
<input type="checkbox"/>	Annette Island	11359	METLAKATLA	AK	17 Western Ave	Vancouver, City of TR00J80101 Area-Wide Planning FY 2013
<input type="checkbox"/>	Wenatchee Landfill	11361	WENATCHEE	WA	25 WORTHEN STREET	Vancouver, City of TR00J80101 Area-Wide Planning FY 2013
<input type="checkbox"/>	Wenatchee Orchard	11362	WENATCHEE	WA	700 Mission St S	Vancouver, City of TR00J80101 Area-Wide Planning FY 2013
<input type="checkbox"/>	Evergreen Resources	11368	SODA SPRINGS	ID	9 WEST 2ND AVE. S.	Pioneer Valley Planning Commission TR03181101 Area-Wide Planning FY 2011
<input type="checkbox"/>	Stone & Stone Property	52621	Sanford	ME	72 Emery Street	Sanford, Town of TR83490601 Area-Wide Planning FY 2011
<input type="checkbox"/>	Milliard Road Map J29, Lot 17F	52661	Sanford	ME	0 High Street	Sanford, Town of TR83490601 Area-Wide Planning FY 2011
<input type="checkbox"/>	Riverwalk 4	52681	Sanford	ME	37 High Street	Sanford, Town of TR83490601 Area-Wide Planning FY 2011
<input type="checkbox"/>	Riverwalk 5	52701	Sanford	ME	100 Bougie Lane	Sanford, Town of TR83490601 Area-Wide Planning FY 2011
<input type="checkbox"/>	Riverwalk 7 Map J30, Lot 44A	52721	Sanford	ME	100 Emery Street	Sanford, Town of TR83490601 Area-Wide Planning FY 2011
<input type="checkbox"/>	Stone Lot 6 (RW-7A)	52722	Sanford	ME	90 Emery Street	Sanford, Town of TR83490601 Area-Wide Planning FY 2011
<input type="checkbox"/>	Stenton Trust Goodall Worsted	68961	Sanford	ME	13 River Street	Sanford, Town of TR83490601 Area-Wide Planning FY 2011
<input type="checkbox"/>	Aerofab - Parcel 19A	85981	Sanford	ME	3 Aerofab Drive	Sanford, Town of TR83490601 Area-Wide Planning FY 2011

[Add Selected Properties to Vancouver, City of](#) [Add a New Property](#) [Export to Excel](#)

Associating a property to your AWP grant

Once you have added the existing property to your AWP grant, you will be asked to confirm the AWP/property association.



The screenshot displays the ACRES (Assessment, Cleanup & Redevelopment Exchange System) web interface. At the top, the ACRES logo is followed by the text 'ASSESSMENT, CLEANUP & REDEVELOPMENT EXCHANGE SYSTEM'. Below this is a navigation bar with 'HOME', 'FIND PROPERTY/COOPERATIVE AGREEMENT/TBA', and 'REPORTS' tabs. The main content area features a 'CONFIRM COOPERATIVE AGREEMENT/TBA ASSOCIATION' header. Underneath, it states: 'You are associating this Cooperative Agreement: Vancouver, City of [TR00J80101](#)'. Below that, it says: 'With the following properties: [Annette Island](#)'. At the bottom of the content area, there are two buttons: 'Confirm CA Association' (highlighted in green) and 'Edit CA Association'.

Cooperative Agreement Home Screen

The Manage this Cooperative Agreement function allows POs to:

- ◆ Enter Area-wide planning leveraged funding
- ◆ View current Cooperative Agreement information
- ◆ Enter Anticipated Performance measures
- ◆ Enter Sustainability information
- ◆ Enter Closeout Information (including Closeout date, whether closeout report was received and Lessons Learned)

The screenshot shows the ACRES (Assessment, Cleanup & Redevelopment Exchange System) interface. The top navigation bar includes 'HOME', 'FIND PROPERTY/COOPERATIVE AGREEMENT/TBA', 'REPORTS', and 'ADMIN'. The user is logged in as 'Frank Gardner' (Version 5.00.130, 03/05/2014). The main content area is titled 'COOPERATIVE AGREEMENT HOME' and displays details for a cooperative agreement with ID BF97156901. A red arrow points to the 'Manage This Cooperative Agreement' button.

Profile Information

Vermont Agency of Commerce and Community Development
Cooperative Agreement #: BF97156901
State: VT
Cooperative Agreement Type: BCRLF
Announcement Year: FY06

[View financial information in the EPA Financial Data Warehouse](#)
[View Cooperative Agreement Worksheet](#)
[View Cooperative Agreement Profile Information](#)

Award Date: 09/20/2006
Initial Project Period: 10/01/2006 to 09/30/2015
Current POP End Date: 09/30/2013
Status: Open Cooperative Agreement

Funding Source: Regionally Funded
Total Funded: \$2,450,000.00
Funding Type: Hazardous, Petroleum.

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

Cooperative Agreement Contacts

Primary Contact: Frank Gardner (EPA Regional Brownfields Team)
Gardner.Frank@epa.gov 617-918-1278

Data Reviewer: Frank Gardner (EPA Regional Brownfields Team)
Gardner.Frank@epa.gov 617-918-1278

Cooperative Agreement Anticipated Performance

Activity	Date Anticipated	Anticipated Amount	Actual Amount	Difference
Cleanup Dollars Leveraged		\$0.00	\$0.00	\$0.00
Cleanup Jobs Leveraged		0	9	9

Entering Area-wide planning leveraged funding

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MANAGE THIS COOPERATIVE AGREEMENT

Cooperative Agreement Collapse All

Vancouver, City of

Cooperative Agreement #: TR00J80101
 State: WA
 Cooperative Agreement Type: Area-Wide Planning
 Status: Open Cooperative Agreement

Announcement Year: FY13
 Initial Project Period: 10/01/2013 to 09/30/2016
 Award Date: 08/02/2013
 Current POP End Date: 09/30/2016

✔ Successfully updated Cooperative Agreement Information.

Anticipated Performance Measures Collapse

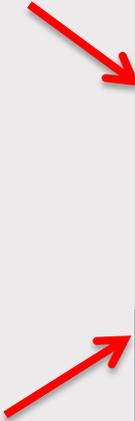
Activity	Anticipated Amount	Date Anticipated	Actual Amount [?]
Cleanup Dollars Leveraged	\$ 0.00		\$ 0.00
Redevelopment Dollars Leveraged	\$ 0.00		\$ 0.00

Area Wide Planning - Leveraged Funding

Source of Funding	Name of Entity Providing Funds	Funding Activity	Amount of Funding Expended	Action
Other Federal Funding	DOE-EECBG (ARRA)	LED Streetlighting	128116	Delete Funding
Other Federal Funding	HUD-CDBG	Vancouver Center Street	617111	Delete Funding
State/Tribal Funding (non-section 128(a))	WADOT - STP Funds	new bikeway path	450000	Delete Funding

[Add Leveraged Funding](#) [?]

Total Leveraged Funding: \$5,742,907.00
 NOTE: Funding marked for deletion not included in totals



Work packages To Review- Regional Review

Closeout

Grant Status:

- Open Cooperative Agreement
- Closed Cooperative Agreement
- Cancelled Cooperative Agreement

Closing EPA Project Officer Name:

Closeout Date: 

Cooperative Agreement Recipient Closeout Report Received: Yes No **Date:** 

List any Quarterly/Other Reports and Forms not Received:

Font Style

B **I** **U**  

Lessons Learned:

Font Style

B **I** **U**  

Report Tools (Regional Performance Report on CAs)

Regional Performance Report on CAs:

- ◆ Provides visual overview of all CAs in your region; *can sort to view just AWP grants for quick overview*
- ◆ Filters available to screen by status (opened/closed) and project officer
- ◆ Displays accomplishment numbers, jobs leveraged and dollars leveraged, acres RfR, etc. for each CA
- ◆ Provides a link to the CA Home page
- ◆ Can be exported to Excel for printing

ACRES ASSESSMENT, CLEANUP & REDEVELOPMENT EXCHANGE SYSTEM

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Regional Performance Report on Cooperative Agreements

Select Region: Region 01 Status: Open Project Officer: All

Filter Clear Filters Export to Excel

PO	State	Recipient	Grant Number	Grant Type	Year Announced	Award Date	Project Period End Date	Total Grant Amount	Grant Amount (Hazardous)	Grant Amount (Petroleum)	Amount Paid per FDW	Amount Paid per ACRES	Actual Phase1	Actual Phase2	Supplemental	Cleanup Planner
	MA	Town of Lee	TR 96175701	Area-Wide Planning	FY13	09/10/2013	09/30/2015	\$175,000.00	\$0.00	\$0.00	Compass	\$0.00	0	0	0	0
	VT	Burlington City of	TR 96180501	Area-Wide Planning	FY13	09/25/2013	09/30/2015	\$400,000.00	\$0.00	\$0.00	Compass	\$0.00	0	0	0	0
	VT	Rutland Regional Planning Commission	BF 97159901	Assessment	FY08	09/27/2008	09/30/2011	\$200,000.00	\$0.00	\$200,000.00	Compass	\$150,770.00	4	3	0	1
	MA	Worcester City of	BF 97178001	Assessment	FY07	09/07/2007	10/01/2012	\$200,000.00	\$200,000.00	\$0.00	Compass	\$200,000.00	0	4	0	0
	VT	Northeastern Vermont Development Association	BF 97171001	Assessment	FY07	07/20/2007	12/31/2012	\$200,000.00	\$200,000.00	\$0.00	Compass	\$173,107.00	22	5	1	1
	CT	West Haven City of	BF 97173001	Assessment	FY07	08/22/2007	12/31/2012	\$400,000.00	\$0.00	\$200,000.00	Compass	\$86,190.00	2	2	1	1
	VT	Rutland Regional Planning Commission	BF 97180101	Assessment	FY07	08/07/2007	12/31/2012	\$400,000.00	\$200,000.00	\$200,000.00	Compass	\$349,558.00	1	5	1	4
	MA	New Bedford City of	BF 97193001	Assessment	FY08	09/09/2008	09/30/2013	\$400,000.00	\$200,000.00	\$200,000.00	Compass	\$279,091.00	1	1	1	4
	VT	Chittenden County Regional Planning Commission	BF 97165901	Assessment	FY08	08/20/2008	09/30/2011	\$200,000.00	\$200,000.00	\$0.00	Compass	\$159,361.00	0	1	2	1
	MA	Haverhill City of	BF 97114101	Assessment	FY07	02/19/2008	03/31/2013	\$400,000.00	\$200,000.00	\$200,000.00	Compass	\$252,740.00	4	2	1	0

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What if I Have Questions?

◆ ACRES Help Desk

acres_help@epa.gov or (703)-284-8212

◆ ACRES Information web page:

<http://www.epa.gov/acres>

- Training Materials
- Copies of Presentation
- Quick Reference Guides
- Release Notes
- A link to this page is available at the bottom of every ACRES page including the Log In page.



Questions?



Columbia, MO - Cleanup



Providence, RI – Job Training



Anaheim, CA – RLF



North Branch Works, IL - AWP



Brewer, ME - Assessment



Goshen, IN - AWP