



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
CINCINNATI, OHIO 45268

Comprehensive Safety, Health & Environmental Management System Policy

Document Control Numbers: SHEMS-EPACIN-POL-01 Rev. 0

The mission of the U.S. Environmental Protection Agency (EPA) is to protect human health and safeguard the environment. The Agency accomplishes this mission by developing and enforcing regulations, implementing environmental laws enacted by Congress, providing assistance to others charged with reducing and preventing pollution and conducting environmental research.

In support of this mission, EPA Cincinnati is committed to environmental stewardship and the protection of employee, grantee, contractor and visitor health and safety.

It is a core value of EPA Cincinnati to serve as a model in providing a safe and healthful working environment. To accomplish this while supporting the Agency’s mission, we must properly manage the risks and exposures to our most valuable resource, our people. Furthermore, EPA Cincinnati is committed to reducing the environmental impacts of our operations and limiting our natural resource consumption. Our Safety, Health and Environmental Management program (SHEM) utilizes the Safety, Health & Environmental Management System (SHEMS) as a tool to achieve these principles.

We commit to reducing risks and the environmental impacts from our facilities, research and other dynamic operations and to promoting the health and wellness of our employees through the following actions:

- Providing a professional SHEM staff to execute the required programs;
- Maintaining a collaborative SHEMS that covers the activities, processes and services at EPA Cincinnati;
- Ensuring compliance by meeting or exceeding all relevant safety, health and environmental legal (federal, state, local and federally-recognized Indian tribal laws and regulations) and other requirements (Executive Orders, good laboratory practices, best practices, etc.) to which we subscribe;
- Seeking to continually reduce the environmental footprint of EPA Cincinnati;
- Seeking to continually reduce the human risks and exposures resulting from our activities;
- Preventing injury and illness to EPA employees and others working on behalf of the agency;
- Considering safety, health and environmental impacts in planning, constructing and operating our facilities;
- Incorporating source reduction, material substitution and pollution prevention into our activities
- Establishing, tracking and reviewing safety, health and environmental performance goals;
- Sharing information about our SHEMS with interested parties;
- Informing our vendors, suppliers and contractors of our safety, health and environmental requirements and encouraging them to comply with similar policies at their facilities;
- Educating our employees about SHEM requirements and seeking their participation and involvement in our programs; and
- Striving to continually improve EPA Cincinnati’s collective safety, health and environmental management performance.

As such, the SHEMS policy and procedures have the full support of senior management to aid in the implementation of continuously improving safety, health and environmental management programs. The following personnel are designated as the Management Systems Coordinators:

**EMS:** Stephen Musson, ORD; Rhonda Hampton, OARM  
**SHMS:** Jennifer Tant, ORD; Cynthia Holland, OARM

 11-17-16  
Rick Carter, Director Date  
Office of Administration and Resources  
Management

 11/2/16  
Cynthia Sonich-Mullin, Director Date  
National Risk Management Research  
Laboratory, Office of Research and  
Development

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Revised: 10/12/2016

**Revision History**

Revision Number	Description	Date
0	Integrated the Environmental Management System and the Safety and Health Management System and renamed it the Safety, Health, & Environmental Management System, updated the policy with new ORD SHMS Coordinator, and updated the document control number.	10/12/2016

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