How Do I Update/Change My Password

Introduction

Just like requesting access to the EIS Gateway, EPA's password policy addresses two types of users; external users and internal EPA users. The passwords for internal EPA users are synchronized with their existing LAN password. When internal EPA users change their existing LAN password, your EPA Portal password is changed as well.

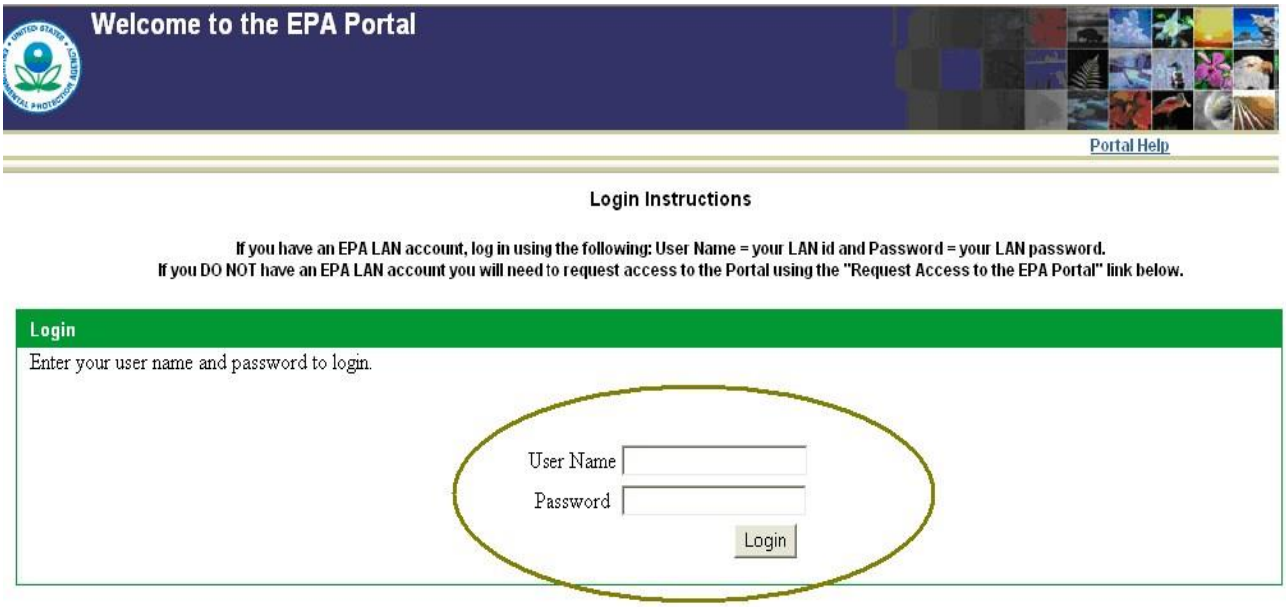
External users, those who registered for access to the EPA Portal, must follow the steps outlined below to change their password.

There are two possible scenarios for updating/changing your password. The first is if you know your current password and want to change it to a new password. The second is if you have forgotten your password and need a new password.

Scenario #1: Changing Your Existing Password

Step 1:

Access the EPA Portal at https://waa.epa.gov. Enter your User ID and password, and click Login.



Step 2:

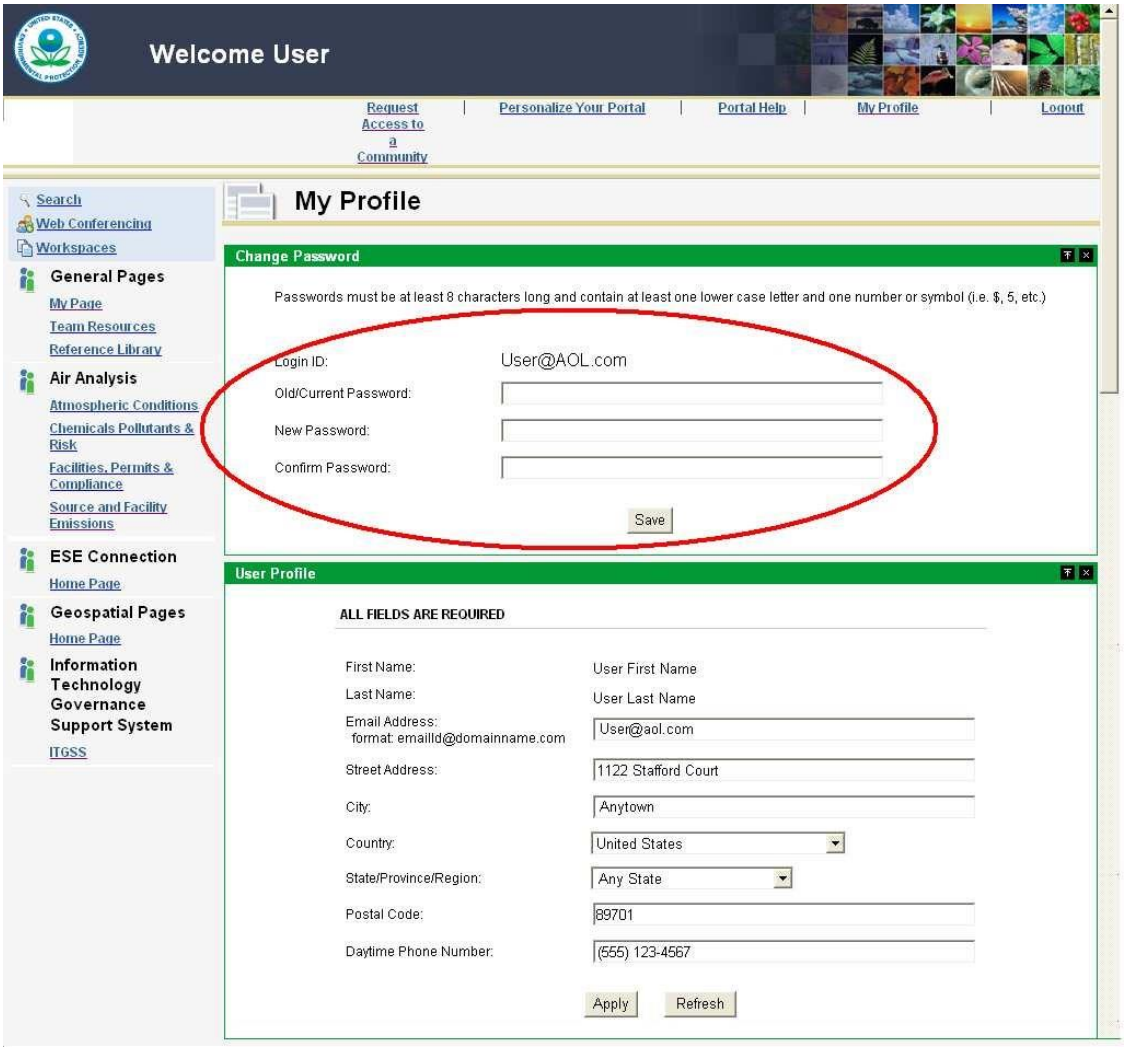
Select the "My Profile" option at the top of the page.

Welcome to the EPA Portal
Request Access to a Community
Personalize Your Portal
Portal Help
My Profile
Logout
My Page
EPA My Page Welcome
Welcome to the EPA Portal
To customize and begin your Portal interactive experience, please click here.
Take a tour of the EPA Portal.
The EPA Portal tour uses Adobe's Flash. Download the Flash player.
What's Next
This portlet provides information about upcoming changes that are planned for the Portal and timeframes for implementation. For additional information on these enhancements or changes, please contact the Portal Portfolio Manager, Terry Grady, at grady.terry@epa.gov.
PORTAL OUTAGE SCHEDULE
My Page Favorites
Add New Favorites
Environmental News
Help
Edit Environmental News Source

Step 3:

Once you select the My Profile option, the My Profile page will appear. To change your password, enter your current password, enter your new password, and then re-enter your new password as confirmation. Select the Save button to save your changes.

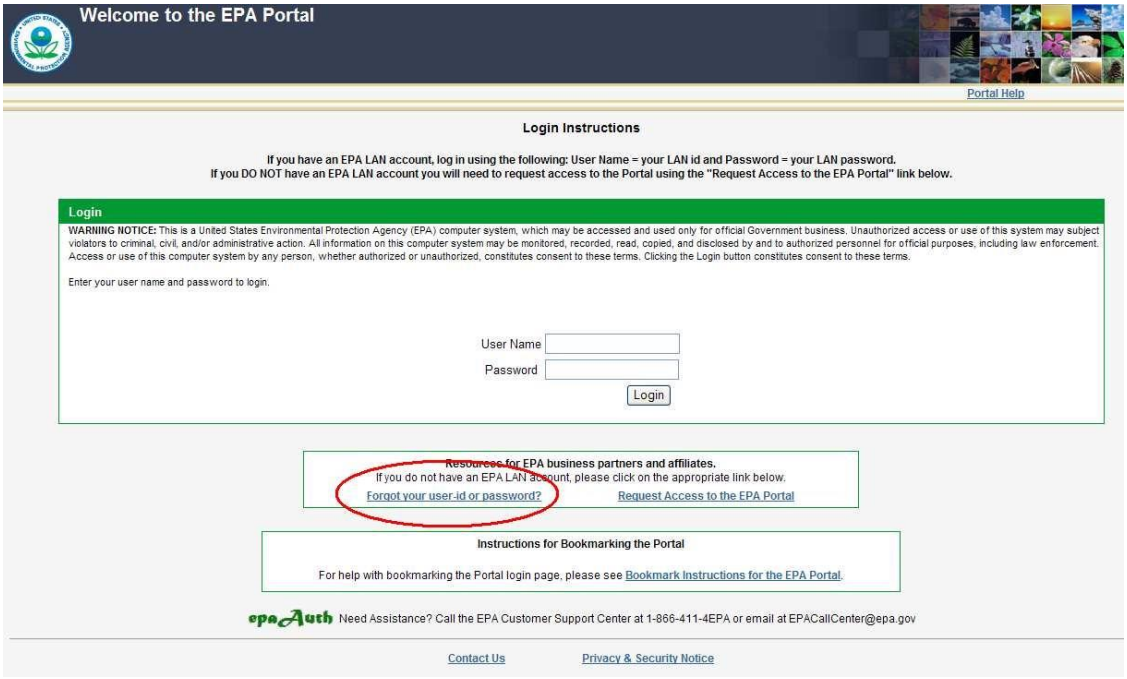
You may choose to logout or navigate to another page within the EPA Portal.



Scenario #2: Request a New Password

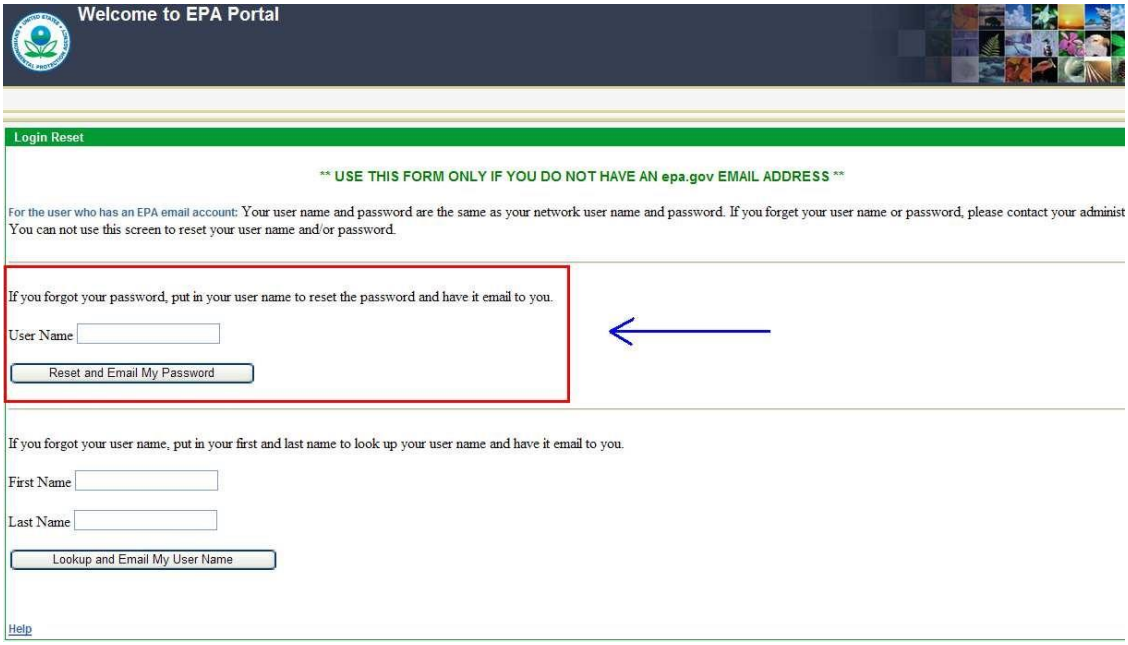
Step 1:

Access the EPA Portal at https://waa.epa.gov. Select the option at the bottom right of the screen entitled "Forget your user id or password?"



Step 2:

Type your user name into the box in the first section. Click on the Reset and Email my Password button. You should receive a new password within one business day.


Welcome to EPA Portal
Login Reset
** USE THIS FORM ONLY IF YOU DO NOT HAVE AN epa.gov EMAIL ADDRESS **
For the user who has an EPA email account: Your user name and password are the same as your network user name and password. If you forget your user name or password, please contact your administ
You can not use this screen to reset your user name and/or password.
If you forgot your password, put in your user name to reset the password and have it email to you.
User Name
Reset and Email My Password
If you forgot your user name, put in your first and last name to look up your user name and have it email to you.
First Name
Last Name
Lookup and Email My User Name
Help